

OVERVIEW AND SCRUTINY PERFORMANCE AND VALUE FOR MONEY SELECT COMMITTEE
Overview & Scrutiny Committee
Agenda

Date Thursday 12 November 2020

Time 6.00 pm

Venue Virtual Meeting

https://www.oldham.gov.uk/info/200608/meetings/1940/live_council_meetings_online

Notes 1. DECLARATIONS OF INTEREST- If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote he/she is advised to contact Paul Entwistle or Constitutional Services at least 24 hours in advance of the meeting.

2. CONTACT OFFICER for this agenda is Constitutional Services email Constitutional.Services@oldham.gov.uk

3. PUBLIC QUESTIONS - Any Member of the public wishing to ask a question at the above meeting can do so only if a written copy of the question is submitted to the contact officer by 12 noon on Monday, 9 November 2020. The question will be read out by the Chair and a response will be provided at the meeting.

4. FILMING – This meeting will be recorded for live and/or subsequent broadcast on the Council's website. The whole of the meeting will be recorded, except where there are confidential or exempt items and the footage will be on the Council's website. This activity promotes democratic engagement in accordance with Section 100A(9) of the Local Government Act 1972. The cameras will focus on the proceedings of the meeting.

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MEMBERSHIP OF THE OVERVIEW AND SCRUTINY PERFORMANCE AND VALUE FOR MONEY SELECT COMMITTEE
Councillors Ahmad (Chair), Phythian (Vice-Chair), Stretton, Salamat, Byrne, Haque, Harkness and Shuttleworth

Item No

1 Apologies For Absence

2 Urgent Business

Urgent business, if any, introduced by the Chair

3 Declarations of Interest

To Receive Declarations of Interest in any Contract or matter to be discussed at the meeting.

4 Public Question Time

To receive Questions from the Public, in accordance with the Council's Constitution.

5 Minutes of Previous Meeting (Pages 1 - 8)

The Minutes of the PVFM Select Committee held on 1st October 2020 are attached for approval.

6 GMCA Corporate Issues and Reform Overview and Scrutiny Committee (Pages 9 - 14)

The minutes of the GMCA Corporate Issues and Reform Overview and Scrutiny Committee meeting held on 8th September 2020 are attached for noting.

7 GMCA Economy, Business Growth and Skills Overview and Scrutiny Committee (Pages 15 - 22)

The minutes of the GMCA Economy, Business Growth and Skills Overview and Scrutiny Committee held on 11th September 2020 are attached for noting.

8 GMCA Housing, Planning and Environment Overview and Scrutiny Committee (Pages 23 - 28)

The minutes of the GMCA Housing, Planning and Environment Overview and Scrutiny Committee held on 10th September 2020 are attached for noting.

9 Highways Capital Programme - Delivery of Highways Improvement Programme (Pages 29 - 34)

10 Creating a Better Place (Pages 35 - 44)

11 Finance Update - Revenue Monitor and Capital Investment Programme 2020/21 (Month 5 - August 2020) (Pages 45 - 98)

12 PVFM Select Committee Work Programme (Pages 99 - 108)

13 Key Decision Document (Pages 109 - 124)

14 Date and Time of Next Meeting

The date and time of the next PVFM Select Committee will be Thursday, 17th December 2020 at 6.00 p.m.



Present: Councillor Ahmad (Chair)
Councillors Phythian (Vice-Chair), Stretton, Salamat, Byrne,
Haque, Harkness and Shuttleworth

Also in Attendance:

Anne Ryans	Director of Finance
Mark Stenson	Head of Corporate Governance
Andy Cooper	Senior Finance Manager
Lori Hughes	Constitutional Services
Julia Veall	Director of Workforce and Organisational Design
Sian Walter-Browne	Principal Constitutional Services Officer
Naaira Zaman	Performance Improvement Lead

1 **APOLOGIES FOR ABSENCE**

There were no apologies for absence.

2 **URGENT BUSINESS**

There were no items of urgent business received.

3 **DECLARATIONS OF INTEREST**

There were no declarations of interest received.

4 **PUBLIC QUESTION TIME**

There were no public questions received.

5 **MINUTES OF PREVIOUS MEETING**

RESOLVED that the minutes of the Performance and Value for Money Select Committee meeting held on 27th August 2020 be approved as a correct record.

6 **MINUTES OF THE GMCA ECONOMY, BUSINESS
GROWTH AND SKILLS OVERVIEW AND SCRUTINY
COMMITTEE**

RESOLVED that the minutes from the GMCA Economy, Business Growth and Skills Overview and Scrutiny Committee held on 10th July 2020 be noted.

7 **MINUTES OF THE GMCA HOUSING, PLANNING AND
ENVIRONMENT OVERVIEW AND SCRUTINY COMMITTEE**

RESOLVED that the minutes of the GMCA Housing, Planning and Environment Scrutiny Committee held on 29th July 2020 be noted.

8 **COUNCIL PERFORMANCE REPORT JUNE 2020**

The Select Committee gave consideration to a report which presented a review of the Council performance as at June 2020.

The presentation of performance commenced with the provision of an 'Oldham Profile in Numbers' comprising basic data in respect of population, housing, education, crime, income and

benefits, household information, health, and community in the Borough. Performance against each of the three corporate objectives of an Inclusive Economy, Thriving Communities and Co-operative Services was then reported. It was noted that 21 measures had achieved their target, 5 were within tolerance and 6 were currently outside tolerance. A review of achieve-ability against corporate performance measures was undertaken in May to identify the impact of Covid-19 on reporting. This resulted in 23 Corporate Performance measures being temporarily suspended, 5 measures no longer reported corporately and replaced with 8 new measures. The measures which had been suspended owing to the impact of Covid-19 were highlighted at Appendix VI.

The performance measures and the associated risks were considered in more detail at Appendices I, II, III and IV of the report as submitted.

Members were advised that this was the performance for the first quarter, 1 April to 30 June – and some data had changed in the interim period. Those measures which had been suspended as outlined at Appendix VI had been agreed with the relevant portfolio holders. Members were provided updated information related to unemployment figures. Members were also informed of measures and business plans being reviewed as a result of Covid-19. Members noted the time lost to sickness was lower than the same time last year. Targets which had not been met by 5% were highlighted which included M501 waste collections; M640 – Percent of 16 – 17 year olds not in Education, Employment or Training (NEET); M619b Care Leavers in Not in Education, Employment or Training; M941 – child entering care and moving in with adoptive family; M980 – Highways Classified Network Condition and S370 – Time taken to process Council Tax Reduction which had been impacted by Covid-19. Members noted the improvement in performance M715 Annual EHCP (SEND) Statutory Reviews as a result of improved communications and adaptation to new ways of working.

Members expressed concern related to the list at Appendix VI which had been suspended and highlighted the Council Tax and Business collection rates and expressed disappointment that these were not being monitored. Members were assured that the position was being monitored by the Cabinet member and relevant officers who received weekly updates. Payment holidays had been offered earlier in the year whilst in lockdown. Payments would begin from July and August. Payments had also been rescheduled and reprofiled and this would impact on the performance of collection.

Members raised the issue on reasons for employees leaving. This would be discussed at a later agenda item.

Members asked about the attainment in Key Stage 2 attainment in reading and writing and breakfast clubs. Members were informed that Key Stage 2 was being monitored but data was not obtainable as the information for the academic year had not

been published. Internal monitoring had continued. Information related to breakfast clubs would have to be reported following the meeting when information was available.

Members asked about the processing of council tax and enforcement. Members were informed that there had been an increase in the number of people claiming reduction which had created a backlog and additional staff brought in. With regard to enforcement, revised arrangements had been in place during the pandemic which should have minimised the impact on any one whose claim had been delayed. Letters and other notifications were now being sent and the Magistrates Courts process in line with national instructions.

RESOLVED that:

1. The Corporate Performance Report June 2020 be noted.
2. The information and updates provided at the meeting be noted.

9

FINANCE UPDATE - REVENUE MONITOR AND CAPITAL INVESTMENT PROGRAMME 2020/21 (MONTH 4 - JULY 2020)

The Select Committee gave consideration to a report of the Director of Finance which provided an update on the Council's 2020/21 forecast revenue budget position and the financial position of the capital programme as at 31 July 2020 (Month 4) together with the revised capital programme 2020/2025. The report was included as part of the Cabinet agenda for the meeting to be held on 28th September 2020.

The report was presented which enabled the Select Committee to continue its review of the financial position of the Council. The report also presented the current forecast revenue outturn position for 2020/21 together with that of the Dedicated Schools Grant (DSG), Housing Revenue Account (HRA) and Collection Fund.

The Select Committee were reminded that in addition to the Month 3 monitoring information presented at the meeting on 27 August 2020, the report had provided an update on the most recent:

- COVID related unringfenced revenue grants received
- COVID related ringfenced revenue grants received
- Other ringfenced revenue grants
- Other unringfenced revenue grants
- Capital grants including those received since April

The figures in the Month 4 report were an update on this position within the COVID related funding gap reducing to £15.556m.

Members were advised of the changes from Month 3 as presented to the Select Committee in August to Month 4. The report highlighted the impact on individual portfolios. The information in the report was that prior to receipt of

compensation from the Government and the authority was in the process of submitted a return. Figures would be included in future monitoring reports. Members were advised of the continued pressure in Adults and Children's Services. Corporate actions had been put in place to alleviate as much pressure as possible. Members were also advised that there had been little movement in the capital programme.

Members sought clarification at Section 2.3 and the overspend forecast at Month 4. Members were advised of the difficulty in planning for future years until the funding statement was made. Members were informed that budget options were being investigated and the challenge in predicting what was happening around the pandemic nationally and locally. Two significant events would be the Comprehensive Spending Review and the Local Government Financial Settlement. Every local authority was in the same position with regard to not knowing the detail. The reliance on reserves was noted and that resilience was important. The authority did have a reasonable level of reserves, but these could only be used once.

Members asked about the ability to recover overspends. Members were advised that services were demand led and presented challenges especially at times of uncertainty. Activities were being undertaken to reduce financial pressures. Work was also ongoing with services.

Members were advised of reprofiling on the capital programme.

RESOLVED that the financial position of the Council as presented in the report be noted.

10

EMPLOYEE ATTENDANCE, WORKFORCE COVID RESPONSE AND FIT FOR OLDHAM PROGRAMME

Members were provided an update on employee attendance, Workforce COVID Response and the Fit for Oldham Programme.

Members were provided information related to sickness absence performance in 2019/20 and for the currently financial year. The current sickness absence at the end of August 2020 stood at 3.2 working days per full time and if current absence trends continued, the year-end outturn would be 7.8 days. Covid-19 (diagnosed or self-diagnosed was accountable for 5.3% of sickness absence.

The turnover rate in 2019/20 was 12.7% compared to in year turnover at the end of August at 12.2%.

Members were informed of workforce welfare which had been developed in response to Covid-19 in recognition of increasing pressures on both mental and physical health. Members were also provided information on working arrangements whereby Covid-19 absence was recorded separately, the introduction of paid self-isolation leave and the introduction of paid time off if the employee was a main carer for someone with Covid-19.

Members were provided information related to Covid-19 risk assessments and future plans which included use of buildings and embracing new ways of working.



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Members were advised of the Team Oldham Workforce Strategy 2020-2023 Objectives and Employee Attendance management programme objectives. Members were also informed of the growing Fit for Oldham Offer.

Members were advised that the trend in the reduction of sickness was the same across Greater Manchester and other local authorities.

Members referred to the reduction in sickness and the consideration of productivity, addressing mental health and any permanent moves to work from home. Members were informed of work to achieve the right balance and also social interaction. Staff were constantly asked about mental health and there were those who struggled with isolation. Some staff had come back into the working environment with colleagues. Some team meetings had been held whilst adhering to government guidelines. The right balance was constantly reviewed. Some staff were struggling working from home and it the younger staff this affected this most. The authority would need to be careful in addressing what was right for staff as well as reducing costs.

In terms of staff turnover which was 12.7%, this was lower than most authorities. Staff were relatively happy. Turnover in some areas was high which could be due to restructures. A better understanding of staff leaving was needed and was to be put in place.

Members sought information on working arrangements around Covid and asked about support for staff. Members were informed the support offered which included mental health first aiders, occupational health and the employee assistance programme. There was also advice and support on the intranet. Covid absences were recorded separately. The authority was sympathetic to staff with childcare and other caring responsibilities. All managers were completing risk assessments, particularly for high risk roles. The authority was also ensuring staff had the correct Personal Protection Equipment (PPE). Staff had been asked to undertake home risk assessments. Staff had been allowed to take equipment home if needed. A handbook had been introduced which included best practice guidance. Staff in buildings were following social distancing rules and sanitiser stations had been put in place.

The Workforce Strategy had been approved and would support staff over the next three years. Members were advised that 46% of staff were over the age of 50 and investment in junior staff needed. Communications were provided to staff which included emphasis on wellness, not just sickness.

Members made an observation on the opportunities for employees to move upward and better career paths. Staff

would want to know what the opportunities were if they stayed with the Council. Members were informed for future challenges and the need for the retention of young talent. Members were informed that improvement to the apprentice offer was being looked at as well as entry level jobs.

Employee attendance had improved and some staff had found a benefit working from home. Managers had been good at making changes. There were improvements to be made to referrals to the assistance programme and referrals to physiotherapy had proved beneficial. The Fit for Oldham offer had been important over the last few months but had changed as face-to-face could not be offered. Activities focused on mental health or social isolation. There was work to be done to increase the offer, there were not as many men taking up the opportunities and activity needed to be geared around the diverse needs of the work force.

Members queried communications with staff and were informed there were a number of general communications that included an email to all staff sent out regularly, special communications in-between, newsletters sent to managers on Fridays with key messages and arrangements with managers that for those staff without access to email to be given the messages. In addition, the Chief Executive and other had vlogs and blogs. Internal communications were being reviewed to ensure it was as engaging as possible.

Members queried the information related to percentages on days absent, highlighting Friday and Monday and asked if this was related to holidays. This information was not readily available and would be sent after the meeting. Members would also be provided information related to exit interviews and reasons for leaving.

RESOLVED that the update on Employee Attendance, Workforce Covid Response and the Fit for Oldham Programme be noted.

11 **KEY DECISION DOCUMENT**

The PVFM Select Committee gave consideration to the latest published Key Decision Document.

RESOLVED that the Key Decision Document be noted.

12 **PVFM SELECT COMMITTEE WORK PROGRAMME**

The PVFM Select Committee gave consideration to the Committee's work programme and informed of amendments for receipt of reports.

RESOLVED that the PVFM Select Committee Work Programme be noted.

13 **DATE AND TIME OF NEXT MEETING**

RESOLVED that the date and time of the next Performance and Value For Money Select Committee to be held on Thursday, 12th November 2020 at 6.00 p.m. be noted.



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The meeting started at 6.00 pm and ended at 7.14 pm.

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**MINUTES OF THE MEETING OF THE GREATER MANCHESTER COMBINED AUTHORITY
CORPORATE ISSUES AND REFORM OVERVIEW & SCRUTINY COMMITTEE
HELD TUESDAY 8 SEPTEMBER 2020 VIRTUAL MEETING VIA MICROSOFT TEAMS**

PRESENT:

Councillor Tom Pickstone	Bury (Chair)
Councillor Akhtar Zaman	Bolton (Substitute)
Councillor Sam Al-Hamdani	Oldham (Substitute)
Councillor Colin McLaren	Oldham
Councillor Raymond Dutton	Rochdale (Substitute)
Councillor Kallum Nolan	Rochdale
Councillor Tanya Burch	Salford
Councillor Karen Garrido	Salford (Substitute)
Councillor David Jolley	Salford
Councillor Teresa Smith	Tameside (Substitute)
Councillor Sean Anstee	Trafford (Substitute)

OFFICERS IN ATTENDANCE:

Andrew Lightfoot	Deputy Chief Executive, GMCA
Steve Wilson	Treasurer, GMCA
David Taylor	Executive Director, Waste and Recycling, GMCA
Joanne Heron	Statutory Scrutiny Officer, GMCA
Matt Berry	Senior Governor & Scrutiny Officer, GMCA
Jenny Hollamby	Senior Governor & Scrutiny Officer, GMCA
Kris Jones	Service Operations Officer, GMCA

OTHERS IN ATTENDANCE:

Warren Escadale	Chief Executive, Voluntary Sector North West
Alex Whinnom	Chief Executive, Greater Manchester Centre for Voluntary Organisations

CI&R/12/20 APOLOGIES

Apologies for absence were received from Councillors Anne Duffield (Trafford), Beverley Fletcher (Bolton), Allison Gwynne (Tameside), Dave Morgan (Trafford) and Dena Ryness (Stockport).

CI&R/12/20

CHAIR'S ANNOUNCEMENTS AND URGENT BUSINESS

The Chair advised that a supplementary agenda had been published, which included a presentation by the GMCA's Treasurer about the financial impacts of COVID19 particularly around business rates retention and support for Districts. The Chair had agreed that this late item could be considered before it was presented to the GMCA on 25 September 2020. The Chair proposed and Members agreed that this item would be considered first on the agenda.

CI&R/13/20

DECLARATIONS OF INTEREST

There were no declarations of interest received at the meeting.

CI&R/14/20

TO APPROVE THE MINUTES OF THE LAST MEETING

RESOLVED/-

That the minutes of the Annual General Meeting held on 16 June 2020 be approved as a correct record.

CI&R/15/20

COVID19 GMCA FINANCIAL IMPACT AND RESERVES ANALYSIS

The GMCA Treasurer provided Members with a presentation about the financial impacts of COVID19 particularly around business rates retention and support for Districts.

The presentation covered:

- Grater Manchester Waste Disposal
- Business rates retention
- Transport budgets and Transport for Greater Manchester
- GMCA budgets
- Next steps

The main point referred:

- A Member asked if there was a list of lower priority items in the business rates that were not being taken forward at the moment. It was explained that the largest part (2 x £10m) would be used to support the Greater Manchester Infrastructure Programme.

RESOLVED/-

That the information be received and noted.

CI&R/16/20

**HOUSEHOLD WASTE RECYCLING CENTRE (HWRC) ACCESS POLICY
REPORT – VAN PERMIT SCHEME**

Members considered a report that set out examples of van permit schemes in operation elsewhere and updated the Committee on the development of a potential scheme for approval by the GMCA Waste and Recycling Committee at a future meeting.

The main points referred:

- To understand impacts, a Member asked about trade waste and where that was going. It was noted that trade waste could be accepted by private sector operators and by the Greater Manchester weighbridge run by Suez. Suez had reported a significant increase in paid trade waste from February to March 2020. The scheme was about changing behaviour and would be accompanied by an education pack about trader's obligations. Work was taking place with Districts and fly tipping would be monitored. Enforcement presence at the sites, to make traders aware of their obligations had been introduced during the first phase.
- A Member asked what enforcement work was currently taking place to prevent trade waste abuse. A concern was raised about schemes in other areas and that they could be time consuming and over complicated. The Member also enquired about timescales. It was clarified that the GMCA did not have powers of enforcement and was reliant on Districts for this aspect. With regard to General Data Protection Regulations (GDPR), information was shared with Districts about vehicles exceeding the policy to allow investigations to be undertaken including closed circuit television (CCTV) footage from sites. However, this was reliance on District resources and enforcement powers. Officers agreed that a simple intelligent automatic system was needed linked to the vehicle number recognition system already in place. It was envisaged that residents would be able to check their permit on line. In terms of the timescales, it was hoped that the scheme would be in place by Christmas 2020 but this was dependent on testing.

RESOLVED/-

That the Committee noted the development of a project plan for a potential van permit scheme and for this to be presented for consideration at a future meeting of the GMCA Waste and Recycling Committee.

CI&R/17/20

**GREATER MANCHESTER VOLUNTARY, COMMUNITY AND
SOCIAL ENTERPIRSE (VCSE) ACCORD**

Representatives from the Greater Manchester Centre for Voluntary Organisations and Voluntary Sector North West, who were in attendance at the meeting explained that In November 2017, the GMCA endorsed the Greater Manchester VCSE Accord and arrangements for its implementation. The report presented an update on the work which had subsequently taken place.

The report presented for endorsement the Policy Position Paper, 'Voluntary organisations, Community groups and Social Enterprises (VCSE) in Greater Manchester – the next ten years' which had been developed to support the Accord by the Greater Manchester VCSE Devolution Leadership Group.

Furthermore, the report provided an update on the review of investment in the VCSE sector, including the grant funding which went into VCSE Leadership and infrastructure organisations at a Greater Manchester level.

The main points referred:

- Members thanked all the volunteers for their phenomenal work undertaken throughout the pandemic. They were very much appreciated. The representatives at the meeting would pass Member's thanks on to the third sector.
- A Member asked about work to engage young people involved antisocial behaviour issues, gang culture or low level crime to help them become volunteers. It was suggested that a volunteering scheme could be set up that included the Duke of Edinburgh Award to engage with this cohort to improve their prospects. Whilst there was a huge sector in Greater Manchester to support young people there was a cohort of hidden young people that would benefit from such a scheme and Officers agreed to speak to the Member about her welcomed idea out of the meeting.
- To recognise volunteers, a Member highlighted the Queen's Award for Enterprise and reminded Members that the closing date for nominations was 9 September 2020. It was reported that Greater Manchester has had more winners than any other part of the country for the past four year. It was hoped this year would be no different.
- A discussion took place about people's opinion of volunteers and how they were now respected for their work in the community. Volunteers were able to undertake many tasks with guidance; the sector must be not over professionalised.
- A Members highlighted the huge amount of people who had helped, supported or encouraged other people during the pandemic and how this enthusiasm and energy must be harnessed in the future. The Member would welcome further discussions outside of the meeting.
- A Member asked about anchor organisations, the impacts of COVID19, funding and challenges. There was about 1k medium sized organisations and charities that employed some staff, averaging £147k a year who were the most at risk due to COVID19. The sector had written to the Chancellor in May 2020 asking for some concessions around the local VCSE sector as opposed to big national charities. It had been highlighted that this sector was the backbone of everything that took place locally. Government was being lobbied about national funding.
- The Chair invited the representatives to a future meeting to relook at the issues raised.

RESOLVED/-

1. The update provided on progress made to deliver the Greater Manchester VCSE Accord and the direction of travel set out for the VCSE sector in the VCSE Leadership Group's Policy Paper was noted.
2. Members noted the progress with the review of GMCA investment with VCSE organisations in the light of the evolving Greater Manchester policy context.

CI&R/18/20 WORK PROGRAMME FOR THE 2020/21 MUNICIPAL YEAR

Members were asked to develop, review and agree items for consideration at future meetings.

The Chair reported that there had been a change in legislation and the Committee was no longer required to consider the fire service. The Deputy Chief Fire Officer had written a letter of thanks to the Committee; the Chair would respond thanking the fire service for their open and transparent engagement.

It was proposed and agreed that the COVID Recovery Plan, cross cutting issues would be considered on 6 October 2020.

RESOLVED/-

That the Work Programme be updated.

CI&R/19/20 GMCA REGISTER OF KEY DECISIONS

RESOLVED/-

That the GMCA Register of Key Decisions be noted.

CI&R/20/20 DATES AND TIMES OF FUTURE MEETINGS

All meetings would be held virtually on:

- 6 October 2020
- 10 November 2020
- 8 December 2020
- 19 January 2021
- 9 February 2021
- 16 March 2021

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**MEETING OF THE GREATER MANCHESTER COMBINED AUTHORITY
(GMCA) ECONOMY, BUSINESS GROWTH AND
SKILLS OVERVIEW AND SCRUTINY COMMITTEE
FRIDAY 11 SEPTEMBER 2020 AT 10.30 AM VIA WEBCAST**

Present: Councillor Michael Holly (in the Chair)
Bolton: Councillor Samantha Connor
Councillor Susan Haworth
Bury: Councillor Mary Whitby
Manchester: Councillor Basat Sheikh
Councillor Greg Stanton
Oldham: Councillor George Hulme
Rochdale: Councillor Daniel Meredith
Salford: Councillor Jim King
Stockport: Councillor Becky Senior
Councillor Kerry Waters
Trafford: Councillor Barry Brotherton
Wigan: Councillor Charles Rigby
Councillor Michael Winstanley

In attendance

Cllr Sean Fielding, GMCA Portfolio Lead for Education, Skills and Digital.
GMCA Joanne Heron, Statutory Scrutiny Officer
GMCA Gemma Marsh, Director of Education, Skills & Work (Policy, Strategy & Delivery)
GMCA Simon Nokes, Executive Director of Policy and Research
GMCA John Wrathmell, Director of Strategy, GMCA
GMCA Amy Fooks, Strategy, GMCA
GMCA Maria Gonzales, Principal - International Strategy, GMCA
GMCA Rebecca Drakeford, International Strategy, GMCA
GMCA Paul Harris, Senior Governance & Scrutiny Officer

E22/20 APOLOGIES FOR ABSENCE

An apology for absence was received from Councillor Stephen Horner. Councillor Raymond Dutton was intending to attend as a substitute member but was unable to access the virtual meeting.

E23/20 CHAIR'S ANNOUNCEMENTS AND URGENT BUSINESS

There were no items of urgent business reported.

E24/20 DECLARATIONS OF INTEREST

There were no declarations of interest received.

E25/20

MINUTES OF THE MEETING HELD ON 10th JULY 2020

The minutes of the meeting held on 10th July 2020 were submitted for approval as a correct record.

The Chair suggested that an action log be created to support the minutes going forward.

RESOLVED/-

That the minutes of meeting of the Economy, Business Growth and Skills Overview and Scrutiny Committee, held on 10th July 2020 be approved as a correct record, subject to the inclusion of Councillor Kerry Waters in the list of those members present and the correction of minor typographical errors.

E26/20

**GREATER MANCHESTER LIVING WITH COVID
RESILIENCE PLAN**

The Chair introduced this item and highlighted that the Resilience Plan had been considered by the GM Combined Authority on 2nd September 2020.

Simon Nokes, Executive Director of Policy and Research, GMCA, provided an overview of the Living with Covid Plan, a one year plan that has been developed in response to the changing requirements of the coronavirus pandemic and sought comments from Overview and Scrutiny Committee Members to further shape and inform the development and delivery of the Plan as it evolves.

Members noted that the Plan sought to capture early issues that have been made apparent because of Covid and identified a response to build the resilience of the city region over the upcoming 12 months. It was also noted that the Plan also provides a link between the current Greater Manchester Strategy, which was due to end in 2020 and the next version which will now be updated in June 2021.

Comments from Members were also sought in relation to the proposed mechanisms to drive system wide change to tackle those inequalities highlighted and exacerbated by Covid. Members noted that the successful implementation of this Plan will build resilience to respond to any further outbreaks or emergencies and will provide a foundation for Greater Manchester to build back better.

The report highlighted how the Plan takes account of the Greater Manchester overarching principles which were determined within the early response to the pandemic. It was noted that these principles, namely: Inequalities / poverty, Safe GM / Standards, Co-design, civil society and social infrastructure, Building a confident city-region, Resilient city-region, Recovery in the context of GMS and Behaviour change, continue to shape and guide the development of the Living with Covid Resilience Plan.

Members noted that a further update will be brought to a future meeting which will inform the Committee on the progress of implementing the above-mentioned deliverables and monitor the Greater Manchester Strategy matrix.

Questions and Comments

A Member enquired if there were any cooperative models of inward investment to support the region's farming economy and in particular, to reduce food waste. In response, Members were advised that the University of Manchester was working to develop a resilient food network. Officers undertook to reflect this work in future updates of the Plan.

A Member asked a question about the roll out of digital high-speed broadband across the conurbation. He sought clarification on how connectivity white spots can be progressed. In response, it was noted that in terms of digital exclusions, accessibility and the means to access technology and the broadband network is important. Where there are specific examples of low connectivity this will be raised directly with the broadband provider.

A Member enquired what minimum standards and targets would look like. He requested that any targets be brought to the Committee as they evolve. In response, it was noted that the GM Combined Authority agreed the principle of developing standards and targets in the neighbourhoods of Greater Manchester and work is commencing on this matter in consultation with the respective districts. The Chair suggested that when the matrix has been drafted, this draft should be brought to an appropriate meeting of this Overview and Scrutiny Committee.

A Member suggested that the establishment of regionally based financial institutions will enable regions to retain wealth locally. In response, it was noted that the Plan aims to address the creation of an economy that retains wealth. The development of the Good Employment Charter, social value and social value through procurement were highlighted as activities to support this ambition. Members also noted that there is also a large financial services base within Greater Manchester and the immediate surrounding area. In addition, officers advised Members that the work that has taken place relating to the Cooperative Commission, the recommendations of which will be presented to the upcoming meeting of the GM Combined Authority.

The Chair highlighted that people now have greater opportunities for flexible and agile working. He suggested that for this reason, such individuals may choose to relocate away from city centres and usual commuter hub towns. He added that within GM, there is strength in digital and cyber security technology areas and highlighted that this expertise can wealth in this sector.

A Member sought clarification on the timeline for the quality impact assessment on the digital delivery plan, the deep dive arrangements and if the Committee can have an oversight of this impact assessment once it has been completed. In response, officers undertook to check the timeline and report back to the Councillor directly.

The Chair highlighted the large amount of activities identified in the report. He suggested that any future reports should identify the key priorities, timelines and opportunities. In response, officers referenced the 30 deliverables outlined in the plan are the activities to deliver within the next 12 months in order to build resilience. On all 30 activities, progress must be made in order to build resilience of the city region to respond should a further pandemic or emergency occur.

A Member highlighted that because of Covid, people may change the way people work, move and this needed to be captured in the refreshed Greater Manchester Strategy. In addition, clarification was sought on the economic assumption modelling in relation to the Greater Manchester Spatial Framework (GMSF) and how that will inform policy making. In response, officers noted that any certainty on the full impact of Covid may not be understood for a number of years. New forecasts would not provide clarity on how things may have changed, although it was anticipated that some short-term changes will have been seen and longer-term ambitions, such as digitalisation, will have been accelerated. Greater Manchester continued to maintain a flexible approach for recovery. It was also highlighted that the impact of Brexit will need to be understood.

A Member welcomed the Good Employer Charter but in doing so, highlighted that noted that any Charter will only as good as its members. He sought information on the take up of businesses, on a district basis where possible. In response, officers undertook to provide a detailed update on progress. Members noted that in high level terms, 200 employers representing over 200,000 employees had signed up to the Charter as supporters.

Following a comment from a Member regarding Greater Manchester's response to Brexit, the upcoming end of the furlough scheme and the ceasing of no-fault evictions, officers noted that the resilience plan has been written at a time when the emergency was still on-going and as part of the response mechanism, an economic resilience group has been established to look at key issues. A particular focus of this group is to explore what may happen to the labour market when the furlough scheme ends and when business loans will start to have to be paid to Government. Members noted that issues will continue to be monitored and adaptations made where necessary.

RESOLVED/-

1. That the Living with Covid Plan and subsequent comments from Members be noted and that the decision of GMCA on its implementation as a system wide driver for change and improvement be supported.
2. That building on the recommendation above, the proposed development of a mechanism to utilise the established and developing partnership governance for the Age-friendly and Equalities Portfolio to support system wide responses, be noted.
3. That the decision of GMCA of adopting minimum targets or standards for each locality or neighbourhood would support the effective targeting of resources across all GMCA activity be noted and to also note that this would ensure that there is an ongoing recognition that address inequalities in all communities is fundamental to the whole of Greater Manchester being able to achieve its collective ambitions.
4. That the Committee agrees that further iterations of the Plan be brought to an appropriate meeting of the Committee as the Plan evolves.

E27/20 GREATER MANCHESTER INTERNATIONAL STRATEGY REFRESH

John Wrathmell, Director of Strategy, Research & Economy, GMCA introduced a report which provided the Committee with a summary on the work undertaken to date

on the GM International Strategy and the approach taken to refreshing the document in the context of COVID and our departure from the EU.

Members noted that a first draft of the full strategy was appended at Appendix.1 to the report.

Questions and Comments

A Member enquired about the absence of Rochdale Council as a strategic partner in the document. In addition, he also sought clarification on how much funding Rochdale was providing Manchester Investment Development Advice Service (MIDAS) and what the benefits of this are. In response, Members were advised that in relation to strategic partner engagement, all districts were approached for their input. In terms of the financing of MIDAS and Marketing Manchester, it was noted that a combination of private funding and GMCA grants also supported their work. Officers committed to respond to the Member and Chair on the issues specific to Rochdale.

A Member commented on the attractiveness of Greater Manchester as a destination to academics and overseas companies. It was suggested that a side effect of home working might be that people living in towns on the longer commuter routes around London see London becoming an attractive work base again. In response, officers noted the difficulties in assessing how working patterns will change in the longer term and the transitional aspects of this. Members also noted that Greater Manchester remains competitive in terms of property prices when compared to the south east of England.

A Member noted that the report identified particular challenges in quantifying results of the International Strategy and enquired if there was any modelling available in the UK that can be applied to do this assessment work. In response, officers advised that one of the challenges of assessing the impact of the Strategy is the diverse approach to its delivery and the priorities of partners. Overseas students and the airports business approaches were highlighted as particular examples.

A Member highlighted the impact the directly appointed Mayor had made on business opportunities in Greater Manchester. He enquired to what digital opportunities can be taken to continue to develop trade relationships with these countries. In response, officers explained that this is being explored and that an update will be provided as and when a solution evolves.

A Member highlighted that the on-shoring approach taken by some countries and enquired if a similar approach should be explored as part of GMs strategy. The Member added that in terms of diplomacy, the use of the existing twin-town arrangements that are in place in most districts may be expanded. In response, officers noted that these matters will be explored further. The Chair recalled the amount of manufacturing business that has been lost in the UK over time and noted the opportunities, such as the potential manufacturing of PPE that can be explored to re-establish a local manufacturing industry. He highlighted in relation to re-shoring, that such measures would take time to establish.

A Member highlighted current tensions with China, both morally and economically, and enquired if these issues are factored in GM planning. In response, it was noted

that the region has a strong relationship with China and this will be something that Leaders will look at when they consider the report.

RESOLVED/-

1. That the update on the GM International Strategy and the comments and observation of Members above, be noted.
2. That a further update be presented at a meeting of the Committee in 12 months' time.

E28/20 WORK AND SKILLS UPDATE

Councillor Sean Fielding, GMCA Portfolio Lead for Education, Skills and Digital introduced a presentation which updated the Committee on the work and skills activities underway to support young people and the labour market. In introducing this item, Councillor Fielding highlighted that Covid has had an unprecedented impact on the economy, particularly in the service sector, which has triggered and accelerated structural changes in the economy, such as remote working.

Councillor Fielding highlighted that, as the furlough scheme ends, there is a real risk that some jobs may no longer exist. It was noted that, as there is a greater proportion of young people employed in non-essential retail and hospitality, they have been disproportionately affected by the impact of Covid. He added that prior to Covid, work was taking place to address inequality and it was important that this focus continues in this challenging time.

Councillor Fielding explained that a plan has been developed to mitigate challenges in GM and provide the right, tailored offer for young people. The Employment and Skills Advisory Panel enables engagement with employers, training providers and the education sector. The Panel also helps to understand what is happening in the economy, identifies those challenges to young people, apprenticeships and furloughed staff who may or may not return to their jobs.

The Chair welcomed the report and took encouragement in the amount of activities being undertaken to support and address the challenges that the impact of Covid has created. The Chair also wished to record thanks to the Work and Skills Team for the breadth and quality of work within the report.

Gemma Marsh, Director of Education, Skills & Work (Policy, Strategy & Delivery), GMCA took members through the report and provided an overview of the GMCA Recovery Plan. In doing so, she highlighted the partnership approach of the Employment and Skills Advisory Panel and the expertise of its members to help to break down barriers and explore what the skills and work systems can do to support people, particularly those disproportionately disadvantaged. The approach to young people, apprentices, furloughed staff, newly unemployed, long-term unemployed and retraining and reskilling opportunities for these cohorts was highlighted.

The presentation informed the Committee of details of the work with Government including activities such as Kick Start, Working Well Lite, the adult education budget and apprenticeship grants. The presentation also provided Members with an overview on sectoral growth in GM. The work around the Young People's

Guarantee was also highlighted and Members noted that a further update on this Guarantee would be presented at a future meeting of this Committee.

Members noted that funding from Skills Capital Round 3 has resulted in all Greater Manchester colleges receiving funding. Grants have been provided to assist with adaptations in colleges and to provide digital equipment and connectivity to students that may need it. Apprenticeships have been targeted to reduce barriers and work was continuing with local authorities to stimulate demand.

Members noted that the Government's Job Plan has been produced and work was taking place to apply this in local areas.

Question and Comments

A Member welcomed the report. He enquired on what can be done to ensure that people in existing roles won't be moved on to apprenticeship schemes and that firing and re-hiring activities do not take place. Clarification was sought on the regional split of GM Sector jobs and the Member also asked about preparedness and capacity in terms of to support job seeker claimants. In response, it was noted that the number of job roles in the report refer to Greater Manchester jobs. The data provided a snapshot in time and the work with the good Employer Charter and Kick Start can help to support unintended consequences of some employers.

A Member highlighted the work Kick Start scheme and access to work programme for young people in Oldham and Manchester. The Member enquired if the Greater Manchester focus will now be on job opportunities as a priority and if some of the skills work will be less of a priority. In response, officer explained that the Kick Start programme cannot just be about jobs and that there longer-term benefit and support for young person to grow and develop. The Kick Start Board and the intermediary bodies will provide an oversight of this approach in the absence of any devolved responsibilities from Government.

A Member noted that the Kick Start programme was to engage those young people that are furthest away from employment. He also noted that locally, only 9 people were eligible for the scheme in Wigan. In response, officers highlighted that Job Centre Plus refer young people aged 16- 24-year olds that are on Universal Credit and would expect that the numbers would be higher than purported. Officers undertook to look into the matter and report back.

Councillor Brotherton referred to the scenarios forecasted in the report and sought details of any actual figures for September claimant rates and how do they align with the forecast. In response, Gemma Marsh undertook to share the actual figures with the group.

In relation to the sectoral analysis in the report, the Chair asked if the information is forecasted or historic. In response, Members were informed that the analysis was based on actual recruitment data from the labour market.

RESOLVED: -

1. That Councillor Fielding and Gemma Marsh be thanked for the informative presentation.

2. That the Work and Skills update and comments from Members be noted.

E29/20 COMMITTEE WORK PROGRAMME 2020/2021

Members considered the draft Committee Work Programme for 2020/21 which set out those topics and items that would provide a focus of the Committee's work for the 2020/2021 municipal year.

The Chair noted that the report on the outcomes of the Fawcett Society review women's employability will be presented at the October 2020 meeting of the Committee.

A Member asked if the Good Employer Charter can be considered as part of the work programme of the committee. He also asked if an update on the work of MIDAS may also be provided. The Chair explained that he would explore if the work of MIDAS was within the remit of this Committee.

RESOLVED/-

That Committee Work Programme and comments made by Members, be noted.

E30/20 REGISTER OF KEY DECISIONS

Members considered the register of GMCA Key Decisions for the period 1 September 2020 to 31 October 2020 that was published on 26 August 2020.

RESOLVED/-

That the register of GMCA Key Decisions for the period 1 September 2020 to 31 October 2020 be noted.

E31/20 PROGRAMME OF FUTURE MEETINGS

Members considered a programme of future meeting date for the Committee for 2020/2021.

RESOLVED/-

1. That the following meeting dates for the Committee be noted:-
 - Friday 9 October 2020;
 - Friday 13 November 2020;
 - Friday 4 December 2020;
 - Friday 15 January 2021;
 - Friday 5 February 2021;
 - Friday 12 March 2021.
2. To note that meetings will commence at 10.30 am and will be held via video conference unless advised otherwise.

**GREATER MANCHESTER HOUSING PLANNING AND ENVIRONMENT OVERVIEW & SCRUTINY HELD
ON 10 SEPTEMBER 2020, AT 18:00 VIA MICROSOFT TEAMS**

PRESENT:

Councillor John Walsh (Chair)	Bolton
Councillor Martin Hayes	Bury
Councillor Mandie Shilton Godwin	Manchester
Councillor Jill Lovecy	Manchester
Councillor Linda Robinson	Rochdale
Councillor Mike Glover	Tameside
Councillor Sharmina August	Trafford
Councillor Charles Gibson	Stockport
Councillor Kevin Procter	Trafford
Councillor Fred Walker	Wigan

OFFICERS IN ATTENDANCE:

Simon Nokes	GMCA
Matt Berry	GMCA
Joanne Heron	GMCA
Steve Fyfe	GMCA
Kris Jones	GMCA
Cath Green	GMCA
Charlotte Norman	MSV Housing

HPE 217/20 APOLOGIES

Apologies for absence were received from Councillor Liam Billington (Tameside), Councillor Janet Mobbs (Stockport), and Councillor Paul Cropper (Bury).

HPE 218/20 CHAIRS ANNOUNCEMENTS AND URGENT BUSINESS

There were no announcements or urgent business

RESOLVED/-

That the item be noted.

HPE 219/20 DECLARATIONS OF INTEREST

RESOLVED/-

No declarations were received.

HPE 220/20 MINUTES OF THE LAST MEETING HELD 29 JULY 2020

RESOLVED/-

- That following a request by Members, an update on the timescales of the GM Clean Air Consultation be provided.
- That the minutes of the meeting held 29 July 2020 be agreed as an accurate record.

HPE 221/20 GREATER MANCHESTER LIVING WITH COVID RESILIENCE PLAN

Simon Nokes, Executive Director GMCA, updated Members on the Living with Covid Resilience Plan which was noted as being a 'live' document that would adapt and evolve over the coming year. It was highlighted that the Plan would respond to the changing requirements of the coronavirus pandemic, which was noted as being both a health and economic crisis. Members heard that The GM Strategy had been due to be updated in summer 2020, however due to the pandemic, it had been felt right to postpone this until 2021, with the Living With Covid Plan bridging this gap. Members heard that this Plan's focus was on capturing the early learning and developing steps in order to build wider resilience in the GM City Region over the coming year rather than the broad full scope of recovery.

The overarching principles of the Plan were highlighted to Members which were noted as being focused on challenges that for the most part had been previously recognised in the City Region, but that had been further exposed by Covid. These themes included; Inequalities / poverty, Improving Safety in GM / Co-design of civil society and social infrastructure, Building a confident and resilient city-region, Recovery in the context of the GM Strategy, and Behaviour change.

The 'heat map' summary on page 19 was highlighted to Members, which was noted as capturing the big impacts from Covid and the early lessons such as from homelessness and rough sleeping, but also some of the other minor positive aspects coming out of the pandemic such as community networks being established and a shift of increased digital capabilities. This section was also highlighted as containing the deliverables to increased resilience, with around 30 steps captured.

Members heard that the Living With Covid Plan had been adopted by the GMCA on 2nd September, and that it would be reported back to this Scrutiny Committee regularly in order that Members could input and further shape and inform the plans delivery and development as it evolved over the coming year. It was highlighted that there were mechanisms set out in the recommendations to support the system and behaviour changes for GM to tackle inequalities and provide the framework to build back better.

Members commented that they welcomed the plea to push cycling and walking as much as possible. It was acknowledged that there had been some positive behaviour change in this direction resulting from the pandemic. Members also wished to put their thanks on record to mutual aid groups and volunteers which had played a key role during the ongoing response and recovery phase of Covid. Members were reassured that the Third Sector were fully aligned and linked into GM command and control arrangements via representation at the GM Recovery Coordination Group. In regards to questions around guidance for small community focussed culture groups, Members heard that this was recognised as a vital sector, and that a Cultural

Recovery Plan would be going to the Combined Authority at the end of September which would look at how this could be supported.

Following Member queries around homelessness and particularly concerns around evictions during the pandemic, it was highlighted that Government had been responding to these pressures by extending the eviction ban and also notice periods. Members heard that the Combined Authority had been working to get a better intelligence of the issue, and also work with partners to improve awareness to both tenants and landlords in terms of the current legal situation and the associated obligations and rights of both. It was highlighted that the Combined Authority had been lobbying on specific issues such as concern around rent arrears resulting from Universal Credit.

Members requested a more detailed update from the following thematic areas; regarding homelessness, latest uptake figures for Everyone In/ A Bed Every Night; and Transport, an update on Walking & Cycling schemes delivery times.

The importance of building confidence in Covid safe use of GM public transport was noted, and it was acknowledged that this was something that was currently being considered as an issue, with work ongoing. In response to Member comments that the climate change emergency should not be neglected through the pandemic, it was reaffirmed that carbon neutrality work would continue and that Covid had highlighted the importance of natural spaces to health and wellbeing.

Members were reassured that regarding BAME Inequalities, the Independent Inequalities Commission would take a fundamental look at these issues, and following the recently approved recommendation, it would be embedded as a consideration in all Combined Authority reports to mainstream it into institutional change. It was also reaffirmed that social value was incorporated into all Combined Authority procurement as well as Digital. Following Members highlighting the importance of mental health and wellbeing support, it was acknowledged that this has been recognised as a major ongoing challenge.

Following Member questions regarding Covid Marshalls, it was anticipated that the approach to this may vary by district, and that funding was yet to be finalised. It was offered that an update could be provided to this Committee when it was available.

Members heard that progress updates on The Living with Covid Plan would come to this Committee twice per year as with the GM Strategy. And that they would be accompanied with additional quantitative metrics that would normally be included with the GM Strategy.

RESOLVED/-

- That the Living with Covid Plan, along with its proposed approach to addressing inequalities and adopting minimum targets or standards for localities, receive Member review and comments, and that its implementation as a system wide driver for change and improvement be supported.
- That following request by Members at this meeting, an update on the latest figures for update of Everyone In /A Bed Every Night be provided to the Committee.
- That following request by Members, an update on Walking & Cycling schemes delivery be provided to the Committee.

HPE 222/20 TRIPARTITE AGREEMENT BETWEEN GMCA GM HOUSING PROVIDERS AND GMHSCP

Steve Fyfe, Head of Housing Strategy GMCA, provided Members with an overview of the draft Tripartite Agreement between GMCA, GM Housing Providers and the GM Health and Social Care Partnership (GMHSCP). It was highlighted that this report would be taken to the GMCA meeting on 25 September 2020 along with the GM Health and Commissioning Board the following week from this meeting.

Members heard that this work had originated in 2016, when Greater Manchester Housing Providers agreed a Memorandum of Understanding (MOU) outlining their commitment, plans and intentions of working with the Combined Authority. It was highlighted that the inclusion of the GMHSCP into this Tripartite Agreement built on this success, and represented a big step forward incorporating a broader set of interdependent agendas.

It was stated to Members that the GM Housing Providers collaborative effort had been a new trailblazing initiative, and that the relationship with the Combined Authority had added a lot of value. It was noted that this work incorporated some of the thematic areas covered as part of the GM Living with Covid Plan such as homelessness, improving skills issues, and housing delivery.

Charlotte Norman, Chief Executive of Moss Care St Vincent, gave an update of the work that had been supported from a Housing Provider perspective. It was highlighted that drivers for this work had been social justice, and that they also found that the vulnerabilities and inequalities discussed in the previous item had been further exposed due to Covid. Members heard that the GM Housing Providers had been a coalition of the willing, with 25 associations, and noted as covering 1/5 homes in GM (250,000 homes). It was highlighted that the GM Housing Providers undertook a range of activities in addition to letting, such as working with communities to improve skills, tenancy support and mental health support. It was stated that GM Housing Providers had been responsible for 8000 new homes in last 5 years, and Supported 28,000 full time jobs in GM.

Members heard that GM Housing Providers had supported a vast number of supportive initiatives in the GM City Region, such as the Homeless health programme, A Bed Every Night, Housing First/ Social impact bond work with entrenched rough sleepers, and the Everyone In project. It was also noted that they had supported the Specialist Housing neighbourhood models, as well as Place Based models, and had worked closely with GMHSCP colleagues inputted into the mental health strategy.

It was also highlighted that Housing Provers had assisted with various projects such as the Care Leavers Project, Housing options for older people, assisting individuals from hospital discharge, and the Ethical Letting Agency. Other work was noting as being maximising apprenticeships for young people, decarbonisation of social homes, and ongoing work on equality and inclusion.

It was stated that the MOU had been developed over the last few months, and that it was now more important than ever for agencies to work together as the agendas for public health, housing, social care and climate change were at a critical point. Members heard a summary of the ambitions moving forward which included the increased provision of affordable homes, meeting the needs of now and of the future, building 7000 new homes, investing in the local economy and creating 1000+ jobs. There was a desire to address the lack of resilience in some parts of the communities, and to work with partners on the long-term conditions of inequality.

The six key priorities in the MOU were highlighted as the below;

- Supporting health creation for future generations.
- Creating safe places for people to start well, live well and age well
- Focusing on those who need the most support
- Supporting the homeless and rough sleepers
- Improving access and choice to quality homes and neighbourhoods.
- supporting the Green City Region agenda and contributing to meeting national and Greater Manchester zero carbon ambitions

It was summarised that the agreement was focussed on the aspects that needed intervention of all 3 partners of the system to deliver (local authority, housing providers and health care system).

Members welcomed the agreement and highlighted the successes of this work particularly in relation to the social housing provider role in combating health inequalities and wished to thank those involved. Regarding the retrofit agenda, it was confirmed that the Placeshapers network had been reviewing how residents could be further engaged on the retrofit agenda. As well as trying to make homes carbon free, Members commented on the importance of prevented cold and damp, which was acknowledged as being key to maintaining health and wellbeing.

Members noted that they had observed some instances during lockdown where having prolonged engagement with some homeless individuals had resulted in identifying and addressing some of their more long-term problems to a greater extent. It was stated that there were instances of this observed across Greater Manchester.

Members commented on the Government Planning White Paper which had raised concerns on the impact on affordable homes. Members heard that this was an acknowledged concern, and that the need for increased affordable social rent homes that are of a good standard was recognised. It was highlighted that lobbying to Government had been taking place via combined networks and the National Housing Federation.

RESOLVED/-

That the proposals in the report be noted and supported by this Scrutiny Committee.

HPE 223/20 REGISTER OF KEY DECISIONS

RESOLVED/-

That the Register of Key Decisions be noted

HPE 224/20 WORK PROGRAMME

Joanne Heron, Statutory Scrutiny Officer GMCA, provided Members with a verbal update of the Committee's Work Programme. It was stated that due to the current Covid pandemic, space had been reserved for reports and items related to Covid recovery that arise over the coming year.

Members acknowledged that Covid would likely feature heavily on the work programme, but wished to request that the new planning regulations and the impact on the progress of the Greater Manchester Spatial Framework also feature.

RESOLVED/-

- That the Committees Work Programme be noted.
- That following request by Members, an update on planning regulations and GMSF be brought to future meetings of this Committee.

DATE AND TIME OF NEXT MEETING

Thursday 8th October 2020, 18:00. Microsoft Teams Live



Report to OVERVIEW AND SCRUTINY PERFORMANCE AND VALUE FOR MONEY SELECT COMMITTEE

Highways Capital Programme – Delivery of Highways Improvement Programme

Portfolio Holder: Councillor Brownridge, Cabinet Member for Neighbourhoods and Culture

Officer Contact: Carol Brown, Director of Environmental Services

Report Author: Gordon Anderson, Head of Highways & Engineering, Unity Partnership
Ext. 4341

12 November 2020

Purpose of the Report

The purpose of this report is to provide the Overview and Scrutiny, Performance and Value for Money Select Committee with information as requested on the delivery of the highways capital improvement programme detailing measured outputs, and clarify the situation as regards the corporate indicator M890(CP) Highways: Classified Network Surface Condition (Percentage of Principal roads requiring maintenance), that was above its target for its annual assessment in 2019/2020

Recommendations

The report is for information only, but it is asked that the Committee note the actual detailed measured successful outputs of the programme so far, the ongoing detailed interactive monitoring of the programme and the need to review, update and expand the corporate indicator(s) accordingly.

Highways Capital Programme – Delivery of Highways Improvement Programme**1 Background to the investment approach**

- 1.1 In October 2018 Cabinet agreed to a further programme of highway works to be delivered over 3 years (2019/20 - 2021/22) with a capital investment from the Council of £12m in total. This followed an initial programme of just over £6m over 18 months (2017/18 – 2018/19).
- 1.2 The annual budget of £4m would be allocated to schemes, enabling a programme informed by both condition survey results and local Member knowledge, following analysis of the newly instigated detailed Annual Engineering Inspection (AEI) survey and discussion with districts around the best approach.
- 1.3 Following this a 3-year, £4m per year programme was put together based on the condition survey with a mixture of 'red' and 'amber' schemes being proposed. This approach dealt with the worst of the 'red' condition category highways that had already failed and contained significant defects (reactive maintenance). The 'amber' condition category schemes would benefit from preventative maintenance taking place on roads that were showing signs of failure. This is generally a road that requires surface replacement or surface treatment to extend the residual life of the carriageway.
- 1.4 This approach provides best value for money long term, with high opportunity for cost saving as it delays surface failure of the carriageway, the full repair of which is many times more expensive. By treating these roads ideally at this stage, we can repair them for a fraction of the cost of full resurfacing and this will prevent more roads from deteriorating further and therefore becoming a further burden on the revenue budget. By applying this preventative maintenance principle, much more of the network can be improved at any one time compared with just tackling only the failed areas. It obviously is also aiming to progressively remove highways reaching failure condition at all. This is the Council's Highways Asset Management Strategy.
- 1.5 Good asset management techniques provide an optimal balance between the two types of maintenance outlined above and to ensure all priorities are achieved – furthermore the Department for Transport (DfT) favours local authorities that adopt a preventative approach.
- 1.6 The AEI survey was carried out in autumn 2018 and this was analysed by officers to ensure that the available funding over the next 3 years be utilised in the best way. The findings of the AEI were presented to Members at the District Highways Workshops during January 2019 to aid discussions around priorities of Members in each district.
- 1.7 In brief the condition of the overall highways network was in autumn 2018 as follows:
- **36% Green** (these areas do not currently require any action)
 - **58% Amber** (these areas will need some form of preventative treatment to prevent further deterioration i.e. maintenance patching, micro asphalt, surface dressing. The type of treatment will be decided upon by highway engineers to best fit the street type and usage)
 - **6% Red** (these are the worst areas of highway which have gone beyond using any preventative treatment and require full resurfacing / reconstruction)

- 1.8 These results reflected the direction of investment over the previous recent years on, in particular, the main road network in Oldham, as funds had been initially concentrated on what had been called the “Gateway” and “Secondary” corridors – primarily A class (Principal) routes, and in reducing just the “red” figure – other routes had also started to be targeted significantly i.e. B class, C class and Unclassified, but only largely the “red” areas initially, as opposed to real preventative maintenance across the entire network.
- 1.9 This meant that overall, the “red” condition percentage proportion of the network had been significantly reduced at that stage, but not the much larger “amber” condition portion of the network where true preventative maintenance would be most beneficial.
- 1.10 To measure the effectiveness corporately of this initial programme from 2017/18, a corporate performance measure was formulated entitled M890(CP) Highways: Classified Network Surface Condition (Percentage of Principal roads requiring maintenance). This measured how the % Red as defined in 1.6 above changed annually, but only on the Principal roads, not the entire network.
- 1.11 Over 2017/18 and 2018/19 the annual targets and reported figures were as follows:

M890(CP) Highways: Classified Network Surface Condition (Percentage of Principal roads requiring maintenance)

Period	Actual	Target
2017/18	6% (on Target – Green)	8%
2018/19	6% (on Target – Green)	6%

- 1.12 The early programme hit the targets set, although the target was only measuring the Principal road %red condition, despite the investment being increasingly across the entire network, and actually starting to target the amber areas to achieve preventative maintenance and further value for money as discussed.

2 Review following Year 1(2019/20) and second AEI

- 2.1 A second Annual Engineering Inspection (AEI) survey of the borough’s highway network was carried out in February 2020. This therefore now includes the effects of the remainder of the previous programme of 2018/19, and the first year 2019/20 of this current investment. The initial AEI was carried out late 2018 as discussed above, and by carrying out a further one at a rough halfway stage of the current investment it would help give some data to measure the investment programme to this point.
- 2.2 Unity officers checked the data presented and have used it to revise the current highways programme, approved in March 2019, for the two remaining years of delivery (2020/21 and 2021/22).
- 2.3 These latest AEI results show the whole network has improved significantly overall since the 2018 AEI as follows:
- **59% Green** - increasing from 36% (Nov 2018), an increase of 23% or approx. 180km
 - **21% Amber** - reducing significantly, from 58% (Nov 2018)
 - **20% Red** – increasing from 6% to 20% (Nov 2018)

- 2.4 Overall, 180km of the network has been brought into Green condition over that period, and significant inroads made into the Amber roads before they deteriorate further has seen that Amber percentage fall from 58% to 21%.
- 2.5 Based on the information above the estimated cost to bring the entire network up to standard had reduced by £12.5m for an £8.5m spend - this indicates that by use of the preventative approach Oldham is achieving significant value for money on its current surfacing programmes.
- 2.6 The increase in red condition roads can be explained in a number of ways. Despite the funding level, it was still not possible to tackle all amber roads, so some will have turned to red. However, increasing the proportion of funding investment towards the large percentage of ambers and succeeding in preventatively maintaining them and turning them to green condition is reducing the overall cost of keeping the network at or near a green condition, as evidenced in 2.5 above. It also allows a larger percentage of the network to be improved at any one time, as opposed to only dealing with the red condition areas.
- 2.7 As agreed, when the 3-year programme was compiled, it was reviewed with the up to date condition data and amended accordingly, to be confident we were continuing to tackle the correct roads.
- 2.8 As regards the 2019/20 programme, all schemes advertised were delivered in year. On top of this we were able to deliver 12 additional schemes from years 2 and 3 (worth £1,083,787). In addition, a ~£700k underspend was realised, which was reinvested into the resurfacing programme and further tackle the remaining roads needed. From the increased delivery of schemes in 2019/20, and the savings realised we have been able to incorporate a further 15 additional schemes to the sum of almost £2.6m into the programme.
- 2.9 New products, with extended warranties have been tried and tested, and have resulted in material cost reductions. New frameworks have been put in place ensuring increased competition for works, which has again ensured we received continued value for money on all tenders.
- 2.10 Due to the increase in reds as noted above, the underspend of £700k was put solely towards red schemes, ensuring that funding for amber schemes remains the same as the first year and we continue the good work towards managed preventative maintenance.
- 2.11 As there are now two sets of detailed complete condition data, we have been able to benchmark roads and highlight trends. This has allowed us to highlight roads with significantly varying deterioration rates. As such we have been able to move schemes back from Year 2 to Year 3, as they are holding up a little better than expected, and on the contrary we have also been able to bring forward schemes previously in Year 3 to Year 2 because they are deteriorating more than had been anticipated.

3 Further commentary on M890(CP) Highways: Classified Network Surface Condition (Percentage of Principal roads requiring maintenance)

3.1 Previously in 1.11 the table below was shown:

Period	Actual	Target
2017/18	6% (on Target – Green)	8%
2018/19	6% (on Target – Green)	6%

This measured the %red condition areas only on Principal roads

3.2 This annually reported indicator continued for the first year of the new investment programme, Year 1 of the current programme in 2019/20 – the result is below:

Period	Actual	Target
2019/20	4.7% (Above Target – Red)	4%

3.3 Despite a continued significant improvement the indicator showed as “Above Target – Red” as it was above what was a stretch target applied without appreciation of how the latest programme would not be either concentrating on continuing to reduce just red percentages, or just concentrating on Principal roads – as explained the entire network is now being targeted, and reducing ambers is the area of optimal outcomes as discussed.

3.4 This indicator has been due for review and the current commentary reported against it as at September 2020 is “*there is a need to expand the measures to include secondary routes and this will be worked through over the review period*”.

3.5 It is recommended that a new set of indicators are set up to monitor the delivery of the Highways Improvement Programme that cover all the outcomes as discussed in earlier sections of this report.

4 Current Position in Year 2 (2020/21)

4.1 We are currently just over midway through delivering Year 2 (2020/21) of the programme, with the vast majority of schemes now either completed on site or contracts awarded and awaiting start dates in the coming month(s). The programme is well on target to complete all planned works for Year 2.

4.2 We continue to use all delivery methods available to us, as set out in previous reports, such as direct awards, procurement frameworks and open tenders, to ensure that we get best value regarding both price and quality.

4.3 A meeting to discuss a predicted likely underspend within the current Year 2 programme is imminent scheduled for mid-November 2020 to assess both the delivery of programme and spend along with any realised underspend in year, and identify potential schemes that can be brought forwards and delivered in year from the list of schemes already approved for delivery within year 3 of the programme.

4.4 Going forward, any Year 3 schemes brought forward and delivered in Year 2 will allow us to open further dialogue with ward councillors on the schemes that will then fill the gaps within the Year 3 programme. These additional schemes will be proposed by Unity based on condition data gathered via the most current Annual Engineering Inspection and put to the councillors for comment.

4.5 A further AEI towards the end of Year 2 (2020/21) is likely to be sought to further measure improvement across the network, monitor trends as previously discussed of areas of increased or reduced deterioration rates, and further target the schemes actually to be done within Year3 (2021/22) to optimise the preventative maintenance success.

5 **Key Issues for Overview and Scrutiny to Discuss**

- 5.1 This report is presented for information as it was requested by the PVFM Select Committee. The Committee is invited to comment or request any further information on any aspect of the update.

Please note the situation as regards the corporate indicator M890(CP), what it actually represents and the acknowledged need to expand the scope of indicators based on the real and current objectives of the programme. Significant detailed data already exists via the AEs for this to be based on.

6 **Key Questions for Overview and Scrutiny to Consider**

- 6.1 As 5.1 above.

7 **Links to Corporate Outcomes**

- 7.1 Investing in the transport network and delivering the transport capital programme of which the highways capital programme is a key element of, contributes towards the corporate objective of achieving an inclusive economy where people and enterprise thrive.

8 **Additional Supporting Information**

- 8.1 GM2040 Delivery Plan and Transport Capital programme: annual update, Report to Overview and Scrutiny Board, 3rd March 2020
- 8.2 Updated Highways Improvement Programme (2020/21 & 2021/22) and Local Transport Plan Capital Programme, Delegated Cabinet Member Key Decision Report, 21st May 2020
- 8.3 3-Year Highways Improvement Programme (2019/20 – 2021/22), Report to Cabinet, 25th March 2019
- 8.4 Highways Improvement Programme, Report to Cabinet, 22nd January 2018
- 8.5 Carriageway Improvement Programme, Report to Cabinet, 20th November 2017

9 **Consultation**

- 9.1 This report is presented for information only.

10 **Appendices**

- 10.1 n/a



Report to OVERVIEW AND SCRUTINY PERFORMANCE AND VALUE FOR MONEY SELECT COMMITTEE

Creating a Better Place

Portfolio Holder:

Councillor S Fielding, Leader of the Council and Portfolio Holder for Economy and Enterprise

Officer Contact: Emma Barton, Director of Economy

12 November 2020

Purpose of the Report

Cabinet approval was obtained in January 2020 for the vision and strategic framework for the Council's 'Creating a Better Place' strategic programme.

It was agreed that this programme should be reviewed to confirm alignment with the borough's economic recovery in support of the financial implications associated with responding to the Covid-19 virus. PVFM Scrutiny Committee helped confirm the review principles and it was agreed to report back to Committee in the near future with the updated programme and financial implications.

Executive Summary

'**Creating a Better Place**' sets out a comprehensive vision and strategic framework for the borough, which includes the Oldham Town Centre Vision, the Housing Strategy, and utilisation of the Council's corporate estate (land and property) to support development and open space requirements across the borough.

In light of the pandemic, the Council has had to respond with the provision of significant funding support to ensure the safety and welfare of Oldham's local communities. In addition, the national policy landscape changed significantly in March 2020 with the publication of a HM Treasury consultation setting out proposals for revising PWLB lending terms. Therefore, it was appropriate that the programme was reviewed to ensure that priorities were correct and that the projects supported economic recovery (post-covid). This report provides an overview of the review process and the findings, together with an update for the town centre vision following feedback from the local community, members and town centre businesses.

Following previous discussions at Scrutiny Committee, a set of principles were applied to the programme to check:

- *contribution towards performance targets for homes, jobs and apprenticeships*
- *business case development – risks, issues, opportunities, value for money*

The results and findings of applying these principles to the Creating a Better Place programme are outlined later in this report for members to note.

Oldham Council is ambitious and bold and this remains unchanged following the review to support economic recovery across the borough and reinforces the importance of green open space in alignment with Council priorities to remain the Greenest Borough. Focus areas continue to include: creating 2,400 (previously 2,000) new homes for our residents with a range of different budgets and needs; the importance of creating 1,000 new jobs through regeneration is now associated with economic recovery, especially in light of the impact on redundancies caused by the pandemic; and, supporting and creating skilled pathways for 100+ new apprenticeships to help ensure residents of any age can learn new skills to help them secure the employment opportunities available across the economy. More than ever we need to ensure Oldham is a great place to visit with safety prioritised and with lots of family friendly and accessible places to go.

The review has provided an opportunity to think again about the Council's property portfolio as a catalyst for building new homes, creating job opportunities, re-skilling residents through new apprenticeship opportunities, and re-engaging communities and partners through property / estate co-location and collaboration. This strategic work also supports the Council's ambitions for inclusive growth, thriving communities and co-operative services, a further paper will be brought back to Cabinet for consideration when more work has developed to explore the possibilities of accelerating placed-based working across the five districts.

In the report considered by Cabinet in January 2020, Members will recall that the programme included £306m of priority schemes to deliver Creating a Better Place programme: in turn this generated c£10.5m revenue savings. Following the review, this report confirms the new capital allocation required to deliver the priority schemes for economic recovery has reduce by c£100m, but continues to generate revenue savings of c£8.5m.

Importantly, the review findings have confirmed that with a reduction on the capital programme, a reduction in the amount needed from prudential borrowing, the Council can still deliver the ambition while providing much needed savings to support the post-covid financial stability of the Council and future service delivery. The review and findings take into account external funding streams, which will continue to be targeted to support and enable project delivery, (ie Towns Fund, High Street Fund, Growth Deal, Decarbonisation Fund etc).

Recommendations

Members are asked to review and endorse:

- 'Creating a Better Place' as a revised comprehensive vision and strategic framework for the borough to deliver the ambition for regeneration, homes, jobs and skills-pathways.
- the proposed amendments to the Council's capital programme to accelerate economic recovery; and
- to accelerate the potential for contributing revenue savings to the Council's financial plans.

Creating a Better Place

1.0 Background:

- 1.1 'Creating a Better Place' strategic framework was approved by Cabinet in January 2020 before the Covid-19 pandemic arrived in the UK.
- 1.2 Creating a Better Place focuses on building more homes for our residents, creating new jobs through town centre regeneration, and ensuring Oldham is a great place to visit with lots of family friendly and accessible places to go.
- 1.3 In light of the pandemic, the Council has had to respond with the provision of significant funding support to ensure the safety and welfare of Oldham's local communities.
- 1.4 This resulted in a serious funding impact on the Council's financial plans, and therefore we previously sought endorsement from this Committee on the review principles to consider whether:
 - the programme is able to respond to support the post-CV19 recovery plans,
 - the use of public capital funds is still justified, and
 - the original savings proposals are at risk or could be accelerated / enhanced in any way to reduce the demands and pressures being considered on service baseline budget allocations.
- 1.5 The report before Committee today provides an overview of the programme, the review findings, together with an update for the town centre vision and new priorities following feedback from the local community, members and town centre businesses about the importance of green open space and is in alignment with Council ambitions and covid recovery plans.

2.0 Creating a Better Place

- 2.1 The very best towns and cities around the world have one thing in common – they are both people and quality focused. Quality of place is paramount to thriving communities and we want Oldham to be a place where people feel they belong, an exciting place where people can live, work and spend time. Quality design and attention to the public realm will be critical to this success.
- 2.2 Local authorities across the UK have been prioritising resources, (funding and services) to ensure local communities were supported since the start of the during the lockdown period. While the virus has not gone away, the country is starting to focus on recovery and as such Creating a Better Place programme was reviewed through the lens of accelerating economic recovery whilst coping with financial challenges. Importantly, the programme needed to continue to align with providing an inclusive economy, thriving communities and our co-operative agenda to deliver the ambition at scale and pace.
- 2.3 The ambition and vision is that we will be ***'Creating a Better Place'...***
 - ... by building quality homes**
 - ... by providing opportunities to learn & gain new skills**
 - ... by providing opportunities to grow local businesses and create jobs**
 - ... by ensuring Oldham is the greenest borough**

... by embedding sustainability, energy efficiency & low (zero) carbon
... by improving life-chances and the health / well-being of our residents
and local communities

2.4 Housing Development

With a new focus on economic recovery, alignment with ensuring Oldham meets its housing need continues to be of paramount importance. The review has provided opportunities to review additional brownfield sites in the town centre and across the borough to help bring forward these opportunities for housing development within the Greater Manchester's Plan for Homes, Jobs, and the Environment (a.k.a. Greater Manchester Spatial Framework (GMSF)), and Oldham's Local Plan.

Our aim is to provide a diverse housing offer that meets the needs of different sections of the population at different times in their lives. Our proposals go beyond numbers alone with a focus on the significant contribution a quality housing offer makes to quality of life. For example, helping an older person to meet their need for a smaller more manageable home which, with the right adaptations, can protect and enhance independence.

Oldham's Housing Strategy was approved at full council in July 2019. The Strategy highlights the priorities and needs for the borough and is supported by a robust delivery plan that sits behind it to enable its objectives to be achieved. The new Housing Strategy was developed in line with Oldham Plan, the GMSF and the Greater Manchester housing strategy. The strategy included a new Local Needs Housing Assessment to provide evidence-based insights into how the housing economy currently works, forecasts future needs and identifies gaps.

There are many projects identified in the delivery plan that accompanies the Housing Strategy - funding for the development and delivery of these projects and activities will be required to meet these strategic priorities.

2.5 Economic Development

With a new focus on economic recovery, alignment with GM strategies such as the GM Local Industrial Strategy and the emerging new Greater Manchester Strategy has allowed us to set out a new vision for Oldham town centre which recognises that the purpose of town centres is changing at scale and pace linked to the renewed purpose for town centre living, growing our own local economy, close to green open space and leisure activities.

The pandemic has seen national retailers close their doors and decisions made not to reopen, due to more residents choosing the shop on line for safety and convenience. This contributes to a cycle of disappearing shops, reduced visitor numbers and a potential rise in anti-social behavior. However, the changing focus on social enterprise, starting new business ventures, apprentice opportunities for work and skills development, and 'building back better' through development and construction employment opportunities is increasingly more important to ensure residents have access to paid work to support themselves and their families.

Our vision for Oldham town centre is aligned with national regional and local priorities by ensuring that it has a focus for everyone has a place to live, work, visit and enjoy. Our approach will see us strengthen the town centre by creating new homes, jobs and business opportunities. We are also looking to actively encourage more walking and cycling to the town centre by improving access routes and connectivity through a series of public realm improvements linked to the Local Growth Deal.

There are a number of further priority areas which will be developed, to continue to meet our ambitions for town centre living, employment creation, skills development, the green environment, green energy, accessible public realm, family friendly activities, enticing night-

time economy and enhanced safety / security are progressed to instigate the catalytic transformation of the town centre with the ambition for housing at its core.

2.6 Corporate Estate / Accommodation

The pandemic saw instant / overnight changes to office requirements and commercial accommodation and a renewed reliance on technology. This is true for the Council too, and therefore provides an opportunity to holistically review land and property assets, Council owned across Team Oldham / public sector partners, to ensure that we can:

- ensure scrutiny of its own accommodation (in alignment with workforce reform and transformation) to ensure value for money and best utilisation for staff and services, especially as so many service now operate online or remotely;
- deliver against ambitions for energy efficiency;
- deliver against ambitions for public buildings to be carbon neutral;
- considers the views of Ward Members / Portfolio holders are considered as part of any proposal to declare an asset within the Council's Land & Property Portfolio as being surplus to the Council's operational requirements.

The Corporate Property Board (CPB) remains a new governance forum to support the strategic alignment and scrutiny of all property decisions / service activity going forward. The Board will comprise Directors of Finance, Legal and Economy, Deputy Chief Executive and Portfolio Holders for Covid Recovery, Finance and Corporate Services, and the Leader of the Council. A quorum of at least 3 members of the Board will be required to conduct business, including finance, economy and Member representation.

3.0 Investment Policy Changes

- 3.1 In November 2019, CIPFA published guidance titled 'Prudential Property Investment' which included a response to an increasing trend for authorities to purchase property solely to make an investment return. The CIPFA guidance explains the provisions in the Prudential Code that relate to the acquisition of properties intended to make investment returns and confirms their implications in the light of growing activity and the changes to statutory guidance.
- 3.2 On 16 December 2019, Cabinet approved the Council's Commercial Property Investment Strategy (CPIS). This updated the original strategy approved in December 2017 and took full account of the CIPFA guidance published the previous month. The 2019 strategy was broadened to allow the Council to pursue alternative investments in areas such as equity, debt financing and green technologies to support the ambitions of the Creating a Better Place strategic programme.
- 3.3 The national policy landscape changed significantly in March 2020 with the publication of a HM Treasury consultation setting out proposals for revising PWLB lending terms. The document was a direct response to the NAO's report regarding local authority investment in commercial property. The Government wishes to continue providing PWLB loans to support local authority investment in service delivery, regeneration, and housing, without impinging on the powers and freedoms that Councils use to deliver local services in innovative ways. However, they want to strongly discourage the acquisition of investment property primarily for rental income (referred to as 'debt for yield' activity).
- 3.4 Given the additional financial challenges associated with the covid-19 response, this change in financial policy highlighted the requirement to review the whole programme, the use of capital and by association the future revenue implications.

4.0 Review Principles

- 4.1 As stated earlier, the Council's ambition has not changed, however it is intended that the revised programme will support post-covid recovery while supporting the financial challenges that have significantly increased for both capital and revenue.
- 4.2 The principles applied to the programme are as follows:
- is the programme is able to respond to support the post-CV19 recovery plans,
 - is the use of public capital funds is still justified, and
 - are the original savings proposals at risk or could they be accelerated / enhanced to reduce the demands and pressures being considered on service baseline budget allocations.
- 4.3 The principles were considered and reviewed by the Corporate Property Board, the Community Wealth Building Board and PVFM Scrutiny Committee to help ensure all considerations were made and that the key parameters were being correctly reviewed and considered.

5.0 Review Findings: Financial Implications for Creating a Better Place

- 5.1 In the report considered by Cabinet on 27 January 2020, the programme included £306m of priority schemes to support the delivery of the vision for the Creating a Better Place programme. When taking account of the wider capital strategy (approved by Council on 26 February 2020) including previously approved property schemes, the gross value of the programme rises to £375m.
- 5.2 The review of Creating a Better has reduced the value of the programme by c£100m.
- 5.3 The delivery profile for the revised savings target is heavily dependent on the profile for the design and delivery of the revised programme. As many schemes are in the early stages of development it is likely that savings will be delivered towards the end of the current Medium-Term Financial Planning period.
- 5.4 It is important to note that the revised savings estimates contained in this report are indicative at this stage. If the proposed approach contained in this report is approved, more detailed project specific information, feasibility and business case details will be presented as required to the Corporate Property Board.
- 5.5 As there are many interdependencies between the various themes and work programmes, decisions will need to be made holistically, in alignment with the Council's Medium-Term Financial Strategy and Capital Programme.

6.0 Consultation

- 6.1 Extensive consultation has taken place over the last 48 months through the development of the Greater Manchester Spatial Framework. More in-depth consultation and engagement has taken place on the Town Centre Vision (refresh), the Housing Strategy, and more recently the Locality Asset Review (linked with the One Public Estate work), these latter documents are now formally adopted.
- 6.2 Consultation and engagement work took place with stakeholders, partners, Council teams and services, elected members, public sector organisations and different voices from our

local communities to help clearly define regeneration ambitions, and to ensure that a vision was in place that was alignment with national, regional and local strategic priorities.

- 6.3 Portfolio Holders have been consulted on the findings, and both staff and elected members have been engaged throughout this process to allow ideas and suggestions to be fed into the review work.
- 6.4 Project consultation will take place at the applicable time in conjunction with standard practice for project development / planning application considerations.

7.0 Town Centre Vision Update

- 7.1 These are unprecedented times and the full impact on Oldham Town Centre is not yet fully known, but the Covid-19 pandemic will mostly likely alter and possibly displace aspects of the town centre following further increases in online shopping behaviours. However, assumptions need to be made in relation to the challenges facing the town centre, especially in terms of visitor experience, night time economy, family friendly culture and connectivity between sites to help ensure the town centre vision supports a new wave of place-making and post-covid economic recovery.

The 'Creating a Better Place' review has provided opportunities to review additional brownfield sites in the town centre and across the borough to help bring forward opportunities for housing development. Simpson Haugh were commissioned to review a number of key Council owned sites with a view to considering additional housing capacity and density within the town centre boundaries.

The new vision for the town centre is appended to this report, which incorporates details about the proposals for green open space to complement a diverse housing offer that meets the needs of different sections of the population at different times in their lives with access to local services, shops, employment and skills/training centres.

8.0 Co-operative Agenda

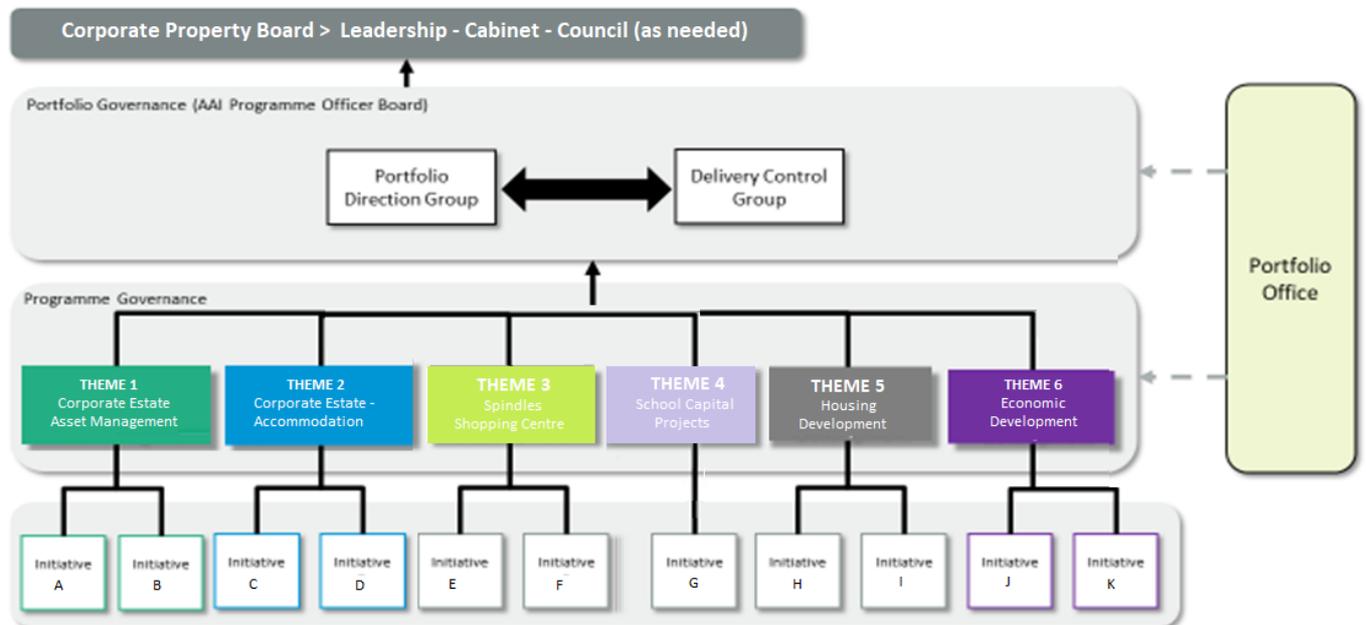
- 8.1 The revised programme, the new vision, direction and approach provides numerous opportunities to support the development of a Co-operative Borough both through how decisions are taken and the engagement of key partners, service providers and communities in this; and the creation of new opportunities for development that includes more co-operative businesses. (Jonathan Downes)

9 Key Issues for Overview and Scrutiny to Discuss

- 9.1 It is important for members of PVFM Scrutiny Committee to note the revised financial programme and savings contained in this report. They are indicative at this stage, however as there are many interdependencies between the various themes and work programmes, business cases for each project will clearly map out the costs and savings associated with progression in alignment with the Council's Medium-Term Financial Strategy and Capital Programme.
- 9.2 The Governance for monitoring financial and project management performance is through the Corporate Property Board, which provides the first engagement and endorsement before Portfolio, Cabinet or Council consideration as required. The diagram below maps out visually how the programme is governed:

Governance Forums

MTPS governance for portfolio direction and delivery



As at Sept 2020

9.3 Following the application of the principles above to each project within the Creating a Better Place programme, the results are summarised as below:

Status / Project	Recommendation	Financial / Programme Status
Town Centre Homes Flexible Housing Fund Town Deal Fund Growth Fund Spindles Broadway Green Hollinwood Kaskenmoor Schools capital programme Accommodation review	Cabinet - approved projects Proceed / accelerate where possible Each to come forward for Cabinet consideration with its own business case and decision making timeline.	c£285m capital investment Revenue savings target c£8m External Funding: Homes England GMIF Future High Street Fund Bid Town Deal Fund Brownfield Land Fund Decarbonisation Fund Other Govt bids to support economic recovery
Investment Portfolio	Cabinet - approved that these projects stop in line with new financial regulations	
New civic hub	Current project is not viable.	Explore public estate for other accommodation options
Town Centre Car park(s)	Current project is not viable.	
New-build market	Other options being explored	Market traders fully engaged

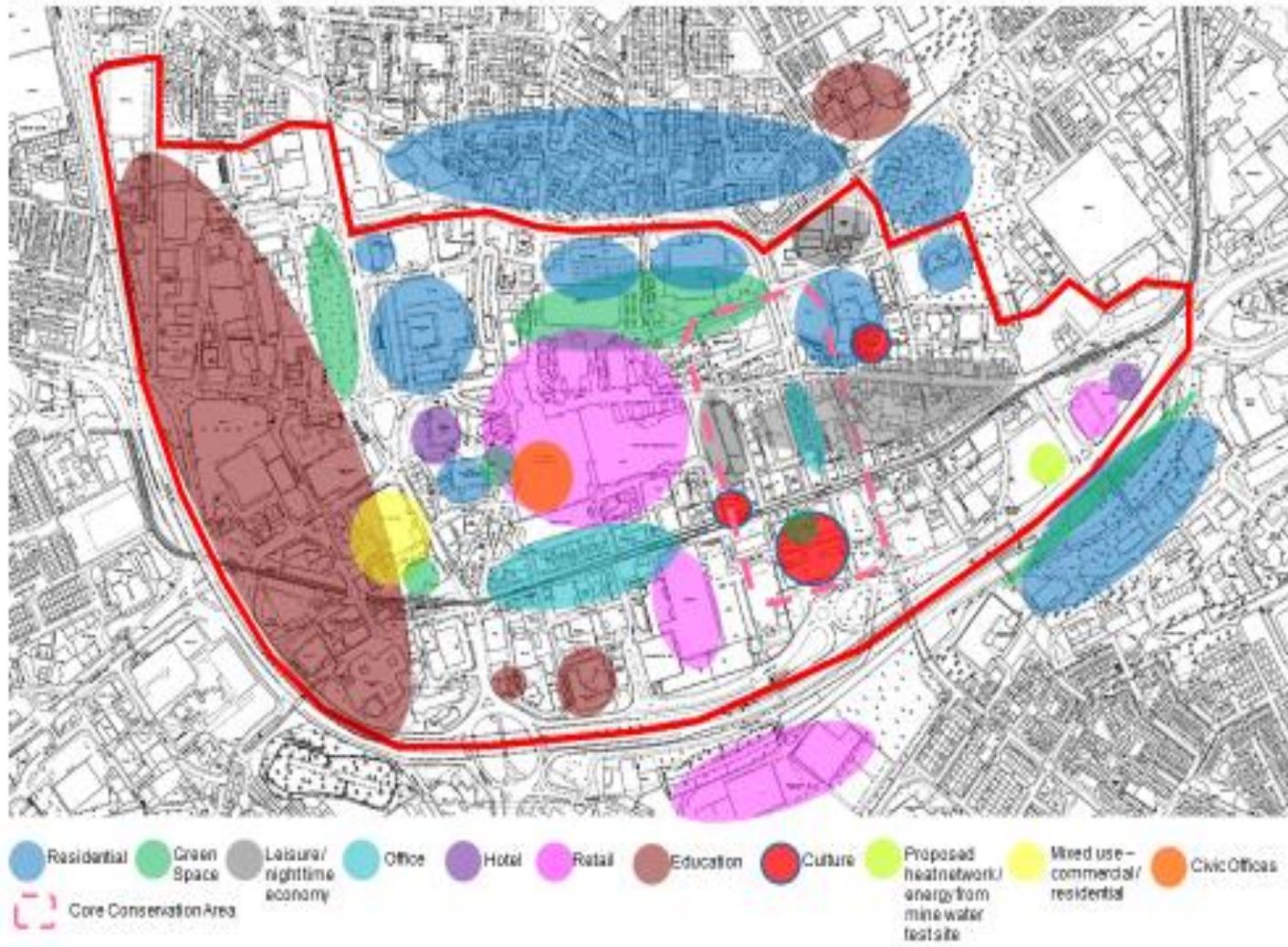
Health Centres	Continue with outline business case and review in conjunction with place-based working	Business case to be reviewed and external funding sought as part of a wider asset review
Royton Town Hall	Revised business case to be developed which links to place based working.	
Alex Eco Centre	Urgent H&S works and viability assessment for enhanced eco works will come forward as a separate report for Cabinet	External funding sought as part of a wider Green New Deal Programme.
Wrigley Head Solar Farm	Further work needed	Confirm external funding opportunities.
Hotel	Outline business case not yet complete	
OMA		External funding sought – await confirmation

Appendices

A - Town Centre Vision Update

Oldham Town Centre: potential development sites / zones August 2020

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Report to Overview and Scrutiny Performance and Value for Money Select Committee

Finance Update – Revenue Monitor and Capital Investment Programme 2020/21 (Month 5 – August 2020)

Portfolio Holder: Councillor Abdul Jabbar MBE, Deputy Leader and Cabinet Member for Finance & Green

Officer Contact: Anne Ryans, Director of Finance

Report Author: Anne Ryans, Director of Finance
Ext. 4902

12 November 2020

Reason for Decision

The report provides the Overview and Scrutiny Performance and Value for Money Select Committee with an update on the Council's 2020/21 forecast revenue budget position and the financial position of the capital programme as at 31 August 2020 (Month 5) together with the revised capital programme 2020/25. The report was included on the Cabinet meeting agenda of 19 October 2020.

Executive Summary

The Overview and Scrutiny Performance and Value for Money Select Committee is presented with the report: Revenue Monitor and Capital Investment Programme 2020/21 Month 5 – August 2020 (Appendix A), enabling the Select Committee to continue its review of the financial position of the Council. The report was also included within the 19 October 2020 Cabinet meeting agenda papers.

The report presents the current forecast revenue outturn position for 2020/21 at month 5 together with that of the Dedicated Schools Grant (DSG), Housing Revenue Account (HRA) and Collection Fund. The report also outlines the most up to date capital spending forecasts for 2020/25 for approved schemes.

Recommendation

That the Overview and Scrutiny Performance and Value for Money Select Committee considers the financial position of the Council as presented in the report.

1 Background

- 1.1 The Overview and Scrutiny Performance and Value for Money Select Committee has requested the presentation of the authority's financial monitoring reports so that it may review the financial position of the Council. Members of the Select Committee will recall that the month 3 and 4 positions in relation to revenue and capital were presented to the Committee at its meetings held on 27 August and 1 October 2020. An updated position; the Revenue Monitor and Capital Investment Programme 2020/21 Month 5 – August 2020 is now presented and is also included on the Cabinet agenda of 19 October 2020.
- 1.2 The report and supporting annexes are appended to this summary and will enable the Select Committee to continue to review how the Council is dealing with the financial challenge of the COVID-19 pandemic, how the various additional grants that have been received have been applied and how this translates to the forecast revenue budget position for 2020/21 and future years.

2 Current Position

- 2.1 The report attached at Appendix A provides the Overview and Scrutiny Performance and Value for Money Select Committee with an update on the Council's 2020/21 forecast revenue budget position including that related to the COVID-19 pandemic and the financial position of the capital programme as at 31 August 2020 (Month 5) together with the revised capital programme 2020/25. It also presents the current forecast position for 2020/21 for the Dedicated Schools Grant (DSG), Housing Revenue Account (HRA) and Collection Fund.
- 2.2 The COVID related expenditure gap is shown as £14.311m and is an update on the August return that was submitted to the Ministry of Housing Communities and Local Government (MHCLG) on 4 September 2020, at which point the gap was estimated to be £14.955m. The amount included in the report is a reduction of £1.245m compared to the £15.556m reported at month 4. The figures do not include compensation for lost income in relation to sales, fees and charges, a return was submitted to MHCLG in early October seeking a reimbursement of £1.282m. Confirmation of this grant has not yet been received from the MHCLG.
- 2.3 The report also provides an update in relation to both ringfenced and un-ringfenced, mainstream and COVID specific grant funding.

3 Options/Alternatives

- 3.1 The Overview and Scrutiny, Performance and Value for Money Select Committee members can either choose to:
- a) note the content of the report
 - b) challenge the information and ask for further detail to be provided at the next meeting.

4 Preferred Option

- 4.1 The preferred option is that the Select Committee notes the content of the report appended to this summary.

5 Consultation

- 5.1 Consultation with the services within the Council and the Director of Finance.

6 Financial Implications

6.1 Full financial implications are detailed in the two attached reports.

7 Legal Services Comments

7.1 Legal comments are included within the two reports attached as appendices A and B.

8 Co-operative Agenda

8.1 Improving the quality and timeliness of the financial information available to citizens of Oldham supports the co-operative ethos of the Council.

8.2 The revenue budget and capital strategy/ programme have been prepared so that they embrace the Council's co-operative agenda with resources being directed towards projects that enhance the aims, objectives and co-operative ethos of the Council. Ongoing budget monitoring is key to ensuring this objective is met.

9 Human Resources Comments

9.1 There are no Human Resource implications.

10 Risk Assessments

10.1 The risks are outlined in the two appended reports

11 IT Implications

11.1 There are no IT implications.

12 Property Implications

12.1 There are no Property implications.

13 Procurement Implications

13.1 There are no Procurement implications.

14 Environmental and Health & Safety Implications

14.1 There are no Environmental and Health and Safety implications.

15 Equality, Community Cohesion and Crime Implications

15.1 There are no Equality, Community Cohesion and Crime implications.

16 Equality Impact Assessment Completed

16.1 Not Applicable.

17 Key Decision

17.1 No.

18 Key Decision Reference

18.1 Not applicable.

19 Background Papers

- 19.1 The following is a list of background papers on which this report is based in accordance with the requirements of Section 100(1) of the Local Government Act 1972. It does not include documents which would disclose exempt or confidential information as defined by the Act:

Appendix A (Revenue Monitor and Capital Investment Programme 2020/21 Month 5 – August 2020):

File Ref: Revenue Background Papers are contained in Annex 1 including Appendices 1 and 2

Officer Name: Andy Cooper

Contact No: 0161 770 4925

File Ref: Capital Background Papers are contained in Annex 2 including Appendices A to G

Officer Name: Lee Walsh

Contact No: 0161 770 6608

20 Appendices

Appendix A Revenue Monitor and Capital Investment Programme 2020/21 Month 5 – August 2020

Annex 1 Revenue Budget Monitoring Report 2020/21 Month 5 - August 2020

Appendix 1 Month 5- Planned Transfers to/ from Reserves
Appendix 2 Financing of the 2020/21 Budget at Month 5

Annex 2 Capital Investment Programme Report 2020/21 Month 5 – August 2020

Appendix A SUMMARY – Month 5 - Corporate Services

Appendix B SUMMARY – Month 5 - Children's Services

Appendix C SUMMARY – Month 5 - Communities and Reform

Appendix D SUMMARY – Month 5 - Community Health & Adult Social Care

Appendix E SUMMARY – Month 5 - Housing Revenue Account (HRA)

Appendix F SUMMARY – Month 5 - People and Place

Appendix G SUMMARY – Month 5 - Proposed Variations

Appendix A

Report to Cabinet



Revenue Monitor and Capital Investment Programme 2020/21 Month 5 – August 2020

Portfolio Holder: Councillor Abdul Jabbar MBE, Deputy Leader and Cabinet Member for Finance & Green

Officer Contact: Anne Ryans, Director of Finance

Report Author: Anne Ryans, Director of Finance
Ext. 4902

19 October 2020

Reason for Decision

The report provides Cabinet with an update on the Council's 2020/21 forecast revenue budget position at Annex 1 and the financial position of the capital programme as at 31 August 2020 (Month 5) together with the revised capital programme 2020/25, as outlined in section two of the report at Annex 2.

Executive Summary

Revenue Position

The current forecast outturn position for 2020/21 is a projected deficit variance of £16.703m after allowing for approved and pending transfers to and from reserves.

The position also includes additional costs and pressures that have been identified by the Authority in this financial year as a direct result of the Governments lockdown arrangements to mitigate the spread of COVID-19 commencing on 23 March 2020. The additional pressures include forecasts of both income shortfalls and additional expenditure that have impacted on the Authority's budgets as a result of the pandemic

The pandemic has affected nearly all aspects of Council service delivery; however, the most significant areas of concern are the People and Place, Children's Services and Community Health & Adult Social Care Portfolios. Action is being taken and will continue for the remainder of the financial year to address variances and take mitigating action as detailed in the report.

The overall corporate position is partly being offset by the application of the £16.638m unringfenced Government COVID related grant funding received to date. In Appendix 1 to the report, the full Government grant is presented as a single sum so that it highlights the level of variation across all Council budgets, given that there is insufficient resource to offset the adverse variance. However, this summary report presents the position after applying the Government grant across Portfolio areas. As further General Fund grant is expected in respect of lost income for sales, fees and charges, both the overall financial position and the application of Government grant will therefore change during the course of the financial year. An update on the major issues driving the projections are detailed within Annex 1, Section 3.

Section 4 of the report advises Cabinet of the grants that the Council has received including two new allocations; £2.276m of Round 2 Infection Control Grant from the Department of Health and Social Care and £1.580m of Opportunity Area grant from the Department for Education. The latter grant is an unringfenced grant but there is an expectation that this is passported to Children's Services in full and the recommendation in the report reflects this position. In both instances, delegation is sought to allocate the grant to specific eligible initiatives in accordance with Government guidance.

As this financial monitoring report reflects the financial position at Month 5, it can be regarded as an indicator of the potential year end position, however, management action has been initiated across all service areas to review and challenge planned expenditure and to maximise income. Although, the effect of this action has still to take full effect, it is anticipated that by the year end, the outturn position deficit should be reduced and this is starting to be demonstrated in the monthly update reports that have and which will continue to be presented to Cabinet.

Information on the latest position of the Dedicated Schools Grant (DSG), Housing Revenue Account (HRA) and Collection Fund is also outlined in the report. There are currently no significant issues of concern in relation to the HRA, however the Collection Fund, is forecasting an in-year deficit of £4.804m directly as a result of COVID-19. This will have a budgetary impact in 2021/22. The DSG continues to be an area which is facing a financial challenge with a projected deficit increase in 2020/21. Action is being taken with the aim of reducing the cumulative deficit and bringing the DSG towards a balanced position.

Capital Position

The report outlines the most up to date capital spending position for 2020/25 for approved schemes. The revised capital programme budget for 2020/21 is £142.379m at the close of Month 5, a net decrease of £5.253m from the original budget of £147.632m. Actual expenditure to 31 August 2020 was £32.359m (22.73% of the forecast outturn).

It is probable that the forecast position will continue to change before the year end with additional re-profiling into future years.

Recommendations

That Cabinet approves the:

1. Forecast revenue outturn for 2020/21 at Month 5 being a £16.703m adverse variance having regard to the action being taken to manage expenditure

-
2. Forecast positions for the Dedicated Schools Grant, Housing Revenue Account and Collection Fund
 3. Acceptance of the second tranche of the ringfenced Adult Social Care Infection Control Grant (£2.276m) and the delegation of the distribution of the grant, in accordance with the detailed grant conditions, to the Director of Adult Social Services (DASS) and the Cabinet Member for Health and Social Care in consultation with the Director of Finance
 4. Acceptance of the year 4 allocation of the Opportunity Area (OA) Grant from the Department for Education in the sum of £1.580m, the passporting of the grant to the budget of Children's Services and delegation of the distribution of the grant to the Director of Children's Services and the Cabinet Member for Education in consultation with the Director of Finance
 5. Use of reserves as detailed in Appendix 1 to Annex 1
 6. Revised capital programme for 2020/2024 as at Month 5 as presented in Annex 2.

Revenue Monitor and Capital Investment Programme 2020/21 Month 5 – August 2020**1 Background**

- 1.1 The Authority's 2020/21 revenue budget and capital programme was approved by Council on 26 February 2020. Under established budget procedures, all services are required to monitor and review their approved revenue and capital budgets during the financial year. Reporting to Cabinet in the past has been on a quarterly basis, however, as a result of the impact of COVID-19 and the significant change and challenge to the financial position of the Council, financial monitoring reports will be presented to Cabinet on a monthly basis.
- 1.2 As part of the budget monitoring process, the forecast year-end position for revenue and capital has been prepared by all services as follows:
- a) The revenue forecast is based on a comparison of profiled budgets to the actual position as at the end of Month 5 together with known commitments, issues and planned management actions. The forecasts include an estimation of the costs and lost income arising as a result of the Authority's response to COVID-19. Members will recall that the Council is submitting monthly financial information on COVID related pressures to the Ministry for Communities, Housing and Local Government (as highlighted to Cabinet at month 3 and 4). The information in this report is an update on the Round 5 submission made to the Ministry of Housing, Communities and Local Government (MHCLG) on 4 September.
 - b) The capital programme forecast has been based on notified revisions to the approved 2020/21 position including new grant announcements and revisions to the Creating a Better Place programme as approved at Cabinet on 24 August 2020.
- 1.3 As the year progresses the outturn projections reflect the evolving position of management actions put in place to mitigate in-year pressures, new developments and changes in the profile of planned expenditure and of course any further support that the Government may give with regard to additional funding to address the financial challenge created as a result of the pandemic.

2. Current position

- 2.1 The forecast revenue outturn for 2020/21 is an adverse variance of £16.703m. Further details of the current revenue budget position and a full description of this forecast can be found in Annex 1. The pressures relating to COVID-19 total £30.949m, this reduces to £14.311m with the application of the £16.638m unringfenced Government COVID related grant funding received to date. The non-COVID related pressures are £2.392m primarily in Community Health and Adult Social Services (£1.801m) and Children's Services (£2.265m).
- 2.2 The total Portfolio variances are £33.341m as detailed in Annex 1 at Tables 1 and 2 including COVID (£30.949m) and non COVID (£2.392m) pressures. This is comprised of People and Place reporting an adverse variance of £5.920m (£6.286m COVID related), Community Health and Adult Social Care reporting a pressure of

£7.219m (£5.418m COVID related) and Children's Services reporting an adverse variance of £7.270m (£5.005m COVID related). The Services within Reform and Commissioning are similarly reporting adverse variances of £2.376m (£2.502m COVID related) and £0.256m (£0.741m COVID related) respectively. There is a small favourable variance of £0.128m within Chief Executive. Capital, Treasury and Corporate Accounting is reporting a pressure of £10.428m, all of which is COVID related. This highlights the impact of COVID related pressures across the Council.

- 2.3 However, taking an approach to allocating the grant so far received against the costs incurred and using the information in Tables 1 and 2 of Annex 1 shows the net impact across all Portfolio areas as presented below.

Portfolio Area	Gross Costs - COVID-19 Response £000	Apportionment Grant Funding £000	COVID Costs Net of Funding £000	Business as Usual £000	Total Variance £000
People and Place	6,286	(2,762)	3,524	(366)	3,158
Community Health and Adult Social Care	5,418	(5,418)	0	1,801	1,801
Children's Services	5,005	(2,200)	2,805	2,265	5,070
Communities and Reform	2,502	(1,100)	1,402	(126)	1,276
Commissioning	741	(326)	415	(485)	(70)
Chief Executive	569	(250)	319	(697)	(378)
Capital, Treasury and Corporate Accounting	10,428	(4,583)	5,845	0	5,845
Total	30,949	(16,638)	14,311	2,392	16,703

- 2.4 The projected adverse variance is of concern and as a result management action has been initiated across all service areas to review and challenge planned expenditure and to maximise income. Robust measures are required to further address and mitigate the impact of COVID-19 on all the Council services.
- 2.5 The current forecasts represent a marginal improvement on those reported at Month 4 but still present a significant challenge for the Authority and it should be noted that in relation to COVID there is an element of estimation as there can be no certainty about the easing back or indeed escalation of lockdown measures and the timeline for the course of the pandemic. Future reports will advise of the progress of mitigating factors and management actions to control and reduce the forecast deficit.
- 2.6 The Government has already provided initial funding support of £16.638m which has been used to offset the overall pressure arising from the pandemic. In addition, a new scheme will reimburse Councils for lost income and allow Council Tax and Business Rates deficits to be repaid over 3 years instead of one. The MHCLG has now provided guidance for the Sales, Fees and Charges (SFC) compensation scheme (although not for Council Tax and Business Rates). The first claim for SFC income lost for the period April to the end of July was submitted to the MHCLG on 8 October 2020 and will be reflected in future reports. The forecasts presented do not

include any estimates or mitigations in anticipation of the funding and assistance that may be received.

- 2.7 As this financial monitoring report reflects the financial position at Month 5, it can be regarded as a continued indicator of the potential position if the corrective action that is being taken not maintained, particularly on those activities that are not related to the COVID response. It is evident that there is time for the financial position to improve and this should start to be demonstrated in the monthly reports which will be presented to Cabinet. It is also anticipated that the additional funding mentioned in para 2.5 will help to reduce the deficit on both the General Fund for main Council services and Collection Fund (Council Tax and Business Rates) once the relevant guidance and instructions have been received from Government.
- 2.8 Sections 4.11 to 4.13 of Annex 1 provide details of the second tranche of the Adult Social Care Infection Control Grant, in the sum of £2.276m. Cabinet is requested to formally accept the grant and delegate the distribution of the grant, in accordance with the detailed grant conditions, to the Director of Adult Social Services (DASS) and the Cabinet Member for Health and Social Care in consultation with the Director of Finance. A detailed report, setting out the individual allocations for adult social care providers, the reporting requirements and timescales will then be prepared as a delegated decision.
- 2.9 Similarly sections 4.14 to 4.16 of Annex 1 provide details of year 4 allocation of the Opportunity Area Grant from the Department for Education (DfE) in the sum of £1.580m. Cabinet is requested to formally accept the grant, passport it to Children's Services in accordance with the expectation of the DfE and delegate the distribution of the grant, in accordance with the detailed grant conditions and the plan approved by the OA Board to the Director of Children's Services and the Cabinet Member for Education in consultation with the Director of Finance.
- 2.10 Information on the latest position of the Dedicated Schools Grant (DSG), Housing Revenue Account (HRA) and Collection Fund is also outlined in the report. There are currently no significant issues of concern in relation to the HRA, however the Collection Fund, is forecasting an in-year deficit of £4.804m directly as a result of COVID-19. This will have a budgetary impact in 2021/22.
- 2.11 The DSG continues to be an area which is facing a financial challenge with a projected deficit increase in 2020/21. Action is being taken with the aim of reducing the cumulative deficit and bringing the DSG towards a balanced position. The Schools Forum meeting on 30 September was provided with updated information on the progress towards addressing the DSG deficit, details of which will be incorporated in the month 6 report.
- 2.12 The original approved capital programme for 2020/21 totalled £147.632m. The revised capital programme as at Month 5 taking account of approved carry forwards, approved new funding, new schemes and variations and proposed variations/ re-phasing gives projected revised expenditure of £142.379m. Actual expenditure at Month 5 was £32.359m (22.73% of the forecast outturn). Further details of expenditure and schemes within the capital programme can be found in Annex 2.

3 Options/Alternatives

- 3.1 The options that Cabinet might consider in relation to the contents of this report are;
- a) to approve the forecast revenue and capital positions presented in the report together with the proposed changes including the acceptance of new grants and proposed delegation to the relevant Director and Cabinet Member in consultation with the Director of Finance of the following:
 - a. Adult Social Care Infection Control Grant
 - b. Opportunity Area Grant (Year 4)
 - b) to approve some of the forecasts and changes included in the report
 - c) not to approve any of the forecasts and changes included in the report

4 Preferred Option

- 4.1 The preferred option is that Cabinet approves all forecasts and changes within this report; option (a) at 3.1.

5 Consultation

- 5.1 Consultation with the services within the Council and the Director of Finance. The report will also be presented to the Overview and Scrutiny Performance and Value for Money Select Committee for review.

6 Financial Implications

- 6.1 The full financial implications are detailed in the report.

7 Legal Services Comments

- 7.1 There are no legal issues at this time.

8 Co-operative Agenda

- 8.1 Improving the quality and timeliness of the financial information available to citizens of Oldham supports the co-operative ethos of the Council.
- 8.2 The revenue budget and capital strategy/ programme have been prepared so that they embrace the Council's co-operative agenda with resources being directed towards projects that enhance the aims, objectives and co-operative ethos of the Council. Ongoing budget monitoring is key to ensuring this objective is met.

9 Human Resources Comments

- 9.1 There are no Human Resource implications.

10 Risk Assessments

- 10.1 The risk is that the proposed management actions are not achieved in full. Should this be the case then alternatives will be sought and implemented.

11 IT Implications

11.1 There are no IT implications.

12 Property Implications

12.1 There are no Property implications.

13 Procurement Implications

13.1 There are no Procurement implications.

14 Environmental and Health & Safety Implications

14.1 There are no Environmental and Health and Safety implications.

15 Equality, Community Cohesion and Crime Implications

15.1 There are no Equality, Community Cohesion and Crime implications.

16 Equality Impact Assessment Completed

16.1 Not Applicable.

17 Key Decision

17.1 Yes

18 Key Decision Reference

18.1 FG - 17 - 20

19 Background Papers

19.1 The following is a list of background papers on which this report is based in accordance with the requirements of Section 100(1) of the Local Government Act 1972. It does not include documents which would disclose exempt or confidential information as defined by the Act:

File Ref: Revenue Background Papers are contained in Annex 1 including Appendices 1,2 and 3

Officer Name: Andy Cooper

Contact No: 0161 770 4925

File Ref: Capital Background Papers are contained in Annex 2 including Appendices A - G

Officer Name: Lee Walsh

Contact No: 0161 770 6608

20 Appendices

Annex 1 Revenue Budget Monitoring Report 2020/21 Month 5 - August 2020

Appendix 1 Month 5 - Planned Transfers to/ from Reserves
Appendix 2 Financing of the 2020/21 Budget at Month 5

Annex 2 Capital Investment Programme Report 2020/21 Month 5 – August 2020

Appendix A SUMMARY – Month 5 - Corporate Services
Appendix B SUMMARY – Month 5 - Children’s Services
Appendix C SUMMARY – Month 5 - Communities and Reform
Appendix D SUMMARY – Month 5 - Community Health & Adult Social Care
Appendix E SUMMARY – Month 5 - Housing Revenue Account (HRA)
Appendix F SUMMARY – Month 5 - People and Place
Appendix G SUMMARY – Month 5 - Proposed Variations

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REVENUE BUDGET MONITORING REPORT 2020/21**Month 5 - August 2020****1 Background**

1.1 The Authority's 2020/21 revenue budget was approved by Council on 26 February 2020 at a sum of £233.524m incorporating:

- £3.011m of budget reductions approved within the 2020/21 Budget (and £1.776m approved within the 2019/20 Budget)
- £10.008m use of corporate and specific reserves
- £5.150m of other one-off financing measures.

1.2 Under established budget procedures all services are required to monitor and review their approved budgets during the financial year, as part of this process, a forecast of the year-end position has been prepared by all services. The forecast is based on a comparison of profiled budgets to the actual position as at the end of Month 5 together with known commitments, issues and planned management actions. The forecasts include the latest estimates in relation to expenditure and lost income arising as a result of COVID-19 and are an update on the round 5 position last reported to the Ministry of Housing, Communities and Local Government (MHCLG) on 4 September 2020.

1.3 In considering the projections included in the MHCLG return and in this report, it is important to note that there is a degree of estimation about the impact of COVID-19. The completion of the returns and forecasting of the likely impact of the pandemic on the Council's budget is based on both actual expenditure/income loss detail but also relies on a series of assumptions, particularly about how long the effects of the pandemic are likely to last, the phasing of the impact and what the new normal will look like. The estimates are therefore expected to change throughout the financial year.

2 Current Position**2.1 Summary Position**

2.1.1 The current net revenue budget of £271.287m represents an increase of £37.763m against the originally approved budget and an increase of £2.001m against the financing of £269.286m that was available at Month 4. The major increase from the previously reported position is the receipt of Opportunity Area Grant Year 4 (£1.580m). The Opportunity Area programme aims to improve social mobility outcomes for children and young people in deprived areas in England. A further allocation has been received in relation to the Wellbeing for Education Return Grant (£0.038m) which aims to support pupils' and students' wellbeing and psychosocial recovery following the return to full time education. The balance is in relation to the treatment of Capital Grants that for accounting purposes need to be reflected in the General Fund. A full funding analysis of the net revenue expenditure is shown at Appendix 2.

2.1.2 The current position for 2020/21 at Month 5 is an initial projected overspend £16.703m. A forecast of the year-end position has been prepared by all services, it is based on a

comparison of profiled budgets to the actual position as at the end of month 5 together with known commitments, issues and planned management actions in relation to 'business as usual' and the pandemic. The table below shows the year-end forecast position against budget for each Portfolio, including the additional costs anticipated as a result of the COVID-19 pandemic.

Table 1 - Summary Forecast Revenue Outturn

	Budget	Forecast	In Year Transfer To/ From Reserves	Variance Month 5	Variance Month 4
	£000	£000	£000	£000	£000
People and Place	62,070	67,906	84	5,920	6,416
Community Health and Adult Social Care	62,909	70,128	-	7,219	7,683
Children's Services	46,502	53,772	-	7,270	7,576
Communities and Reform	33,068	35,783	(339)	2,376	2,434
Commissioning	8,916	11,218	(2,047)	256	256
Chief Executive	7,606	7,477	-	(128)	(176)
Capital, Treasury and Corporate Accounting	16,146	26,574	-	10,428	10,428
Covid-19 Funding	8,997	-	(7,641)	(16,638)	(16,638)
Additional Section 31 Grant	25,072	-	25,072	-	-
NET EXPENDITURE	271,287	272,858	15,129	16,703	17,979
FINANCED BY:	(271,287)	(271,287)	-	-	-
NET FORECAST VARIANCE	-	1,571	15,129	16,703	17,979

- 2.1.3 The forecast outturn to the end of the year, after a predicted and proposed (net) in-year transfer to reserves totalling £15.129m, is an adverse variance of £16.703m. A detailed list of the approved and planned use of reserves at Month 5 can be found at Appendix 1. The movement in reserves includes the transfer of the Section 31 Grant Funding (£25.072m) for Business Rate Relief compensation. This is offset by £7.641m of un-ringfenced COVID-19 funding received from Central Government at the end of 2019/20 which was transferred into an Earmarked Reserve at the year-end pending release to offset expenditure in 2020/21. This funding, together with the £8.997m received in year brings the total Government unringfenced COVID support to £16.638m.
- 2.1.4 There are significant variances contained within the projected net overspend. As previously mentioned, the position includes a forecast of all the additional pressures being incurred by the Authority as part of its on-going response to the COVID-19 pandemic, as a direct result of the Governments lockdown arrangements to mitigate the spread of COVID-19 commencing on 23 March 2020. The additional in-year pressures, totalling £14.311m include forecasts of both income shortfalls and additional expenditure that have impacted on the Authority's budgets as a result of the pandemic and are a reduction of £1.245m on the £15.556m included on the Month 4 monitoring report which was based on the Round 4 submission to the MHCLG.
- 2.1.5 Having previously announced on 2 July 2020 that further financial assistance would be available to support Authorities for lost income arising from COVID in relation to Sales, Fees and Charges (SFC), MHCLG has now provided guidance for the compensation

scheme. The first claim for income lost for the period April to the end of July was submitted to the MHCLG on 8 October 2020. It is expected that MHCLG will confirm the grant payment in time for it to be reflected in the next monitoring report. Therefore, no mitigation for this grant assistance has been included in the COVID related pressures within this report. Table 2 below analyses the variance between COVID-19 and 'Business as Usual' operational variances.

Table 2 - Analysis of Variances

	Variance Month 5	COVID 19 Costs included in forecasts	Business as Usual
	£000	£000	£000
People and Place	5,920	6,286	(366)
Community Health and Adult Social Care	7,219	5,418	1,801
Children's Services	7,270	5,005	2,265
Communities and Reform	2,376	2,502	(126)
Commissioning	256	741	(485)
Chief Executive	(128)	569	(697)
Capital, Treasury and Corporate Accounting	10,428	10,428	0
COVID-19 Funding	(16,638)	(16,638)	-
Total	16,703	14,311	2,392

- 2.1.6 The People and Place Portfolio has a reported a pressure of £5.920 compared to £6.416m at Month 4, a reduction of £0.496m. There is favourable business as usual operational variance of £0.366m, an improvement compared to the previously reported favourable outturn of £0.152m. The major movement is a £0.282m reduction in the predicted costs relating to COVID-19; the anticipated pressure is now estimated to be £6.286m.
- 2.1.7 Community Health and Adult Social Care (CHASC) is reporting an overspend of £7.219m, predominantly linked to the rising cost and demand for Community Care. The adverse variance includes £5.418m of COVID-19 related expenditure which is a reduction of £0.460m on the figure reported at Month 4. The movement is therefore a slight reduction of £0.004m in operational activities.
- 2.1.8 Children's Services is forecasting an adverse variance of £7.270m a decrease of £0.306m compared to the previously reported £7.576m, of which £5.005m is related to COVID-19. There are major pressures within the two main service areas: Education, Skills and Early Years; at £1.719m and Children's Social Care; at £5.551m.
- 2.1.9 The Commissioning Portfolio is reporting an overall adverse variance of £0.256m, the same as previously reported at month 4. The COVID related expenditure remains unchanged at £0.741m. The total variance comprises a projected pressure of £0.477m in Commissioning and Procurement and a favourable variance of £0.221m in Finance.
- 2.1.10 Communities and Reform is reporting an adverse variance of £2.376m and the Chief Executive Portfolio is reporting a favourable variance of £0.128m. Capital, Treasury

and Corporate Accounting which is showing an adverse position of £10.428m, the same as at Month 4.

- 2.1.11 Government funding received so far of £16.638m has helped reduce the overall deficit situation and further funding, particularly in relation to SFC is expected (section 2.1.5) and this will reduce the in-year deficit further. A more detailed analysis of financial performance and the major variances can be found by Portfolio in the following sections.
- 2.1.12 It is important to note that as a result of COVID-19 the following 2020/21 approved budget reductions are currently forecast not to be achieved
- Treasury Management (Capital and Treasury) - £1.000m
 - The Direct Payment Review (CHASC) - £0.150m
 - Property Savings and Accommodation Review (People and Place) - £0.163m (part of an approved £0.261m)
 - Service efficiencies approved in 2019/20 of £1.776m including Children's Services at £1.660m

All the above pressures are included within the forecasts.

- 2.1.13 Clearly, in view of the projected adverse variance at Month 5, management action has been initiated across all service areas to review and challenge planned expenditure and to maximise income. It is important to note that the recruitment of staff to vacant posts and significant items of expenditure is already monitored via a corporate process. Such service and corporate action will continue with the aim of bringing expenditure nearer to the resources available. In addition, further measures are being implemented to ensure non-essential expenditure is avoided unless there is an exceptional business case to support it.
- 2.1.14 The effectiveness of management action will continue to be closely monitored by Directorate Management Teams with regular progress updates being provided to Portfolio holders. It is therefore anticipated that by the year end, the outturn position will reflect a lower overall adverse position. As advised above, the mechanism to reimburse Councils for lost income has now been finalised with the first claim submitted covering the period April to July 2020. Any grant received will further improve the financial position.
- 2.1.15 The current financial monitoring position whilst continuing to improve, is still a major concern and can be regarded as a continued warning of the position if corrective action is not vigorously pursued. It is evident that there is time for the financial position to improve and management action to be effective. This should be demonstrated in the coming months and regular updates will continue to be presented to Cabinet on a monthly basis. The Overview and Scrutiny Performance and Value for Money Select Committee will also consider the reports.

3 Portfolio Summaries

3.1 People and Place

3.1.1 The following table shows the forecast position after the approved and planned use of transfer to reserves for the Portfolio.

Table 3 – People and Place - Forecast Outturn

	Revised Budget £000	Forecast £000	Use of Reserves £000	Variance £000
Economic Development	2,105	7,058	-	4,953
Enterprise and Skills	773	1,377	-	604
Environmental Services	53,738	53,524	84	(130)
ICT	4,118	4,673	-	555
Customer Services	1,336	1,274	-	(62)
Total Forecast Net Expenditure	62,070	67,906	84	5,920

Summary

3.1.2 The forecast outturn at Month 5 for the People and Place portfolio, including all pressures associated with COVID-19, is an overspend of £5.920m.

Economic Development

3.1.3 Economic Development Directorate is currently forecasting a pressure of £4.953m compared to £5.147m at Month 4, a reduction of £0.194m. The main reasons for the adverse variance are detailed by service area below:

- The Catering and Cleaning service is showing an adverse variance of £1.608m due to staffing vacancies and reduced food costs which is offsetting lost income as a result of the COVID-19 pandemic
- The Car Parking budget is also showing a pressure of £1.483m which relates to the loss of income as a result of COVID-19
- There is an estimated pressure against the Corporate Landlord/Investment Estate totalling £1.487m, of which £0.951m relates to COVID-19 with the remainder relating to pre-existing issues in the area
- The Strategic Housing Service is projecting a pressure of £0.358m due to additional accommodation costs being incurred as a result of COVID-19
- The Planning Department is projecting a minor pressure of £0.017m relating to agency staffing costs

3.1.4 There is also a requirement to progress work associated with the Greater Manchester Spatial Framework, the Local Plan and the Creating a Better Place Strategy. The 2020/21 Revenue Budget and Medium-Term Financial Strategy was prepared on the basis this work would be financed from revenue reserves. The financial challenges created by COVID-19 mean it is now necessary to reduce the potential call on reserves wherever possible. The service will therefore seek to manage these costs within the

existing service and directorate budget. Furthermore, the Council will consider financing alternative transformational expenditure from the 'Flexible' use of Capital Receipts in line with the strategy that was included within the 2020/21 to 2024/25 Capital Strategy.

Enterprise and Skills

- 3.1.5 The Enterprise and Skills Directorate is forecasting a pressure of £0.604m compared to £0.750m at month 4, a favourable variance of £0.147m. The Town Centre area, which includes the Market Service is currently forecasting an overall loss for the financial year of £0.667m which includes an anticipated loss of certain rental income due to COVID-19. Offsetting this pressure is an anticipated underspend due to a reduction in staffing costs of £0.064m within the Enterprise Development service.

Environmental Services

- 3.1.6 The Environmental Services area is forecasting a £0.130m underspend. The Waste Levy payable to GMCA is currently expected to increase by £0.645m which is in excess of the budget available as a result of additional costs incurred in relation to COVID-19 due to both the cancellation of managed weekly collections at the start of the year and a general increase in the level of household waste during the lockdown. However, it is currently expected that variances in the overall GM Waste Disposal budget will be managed by the Combined Authority and the pressure has been removed from the Directorate forecast. Variances triggering the overall underspend include:

- Public Protection is showing a pressure totalling £0.413m, of which £0.158 relates to loss of income due to COVID-19
- The Highways Operations (Council) is showing a pressure of £0.094m of which £0.107m is lost income as a result of COVID-19
- Waste Management is showing an underspend of £0.081m with £0.206m additional COVID-19 impacts being offset by underspends in staffing vacancies
- Underspends totalling £0.556m consisting of £0.251m in Highways Operations (Unity), £0.289m in Street Lighting (S.38 / S.278 inspection fees) and minor variances of £0.016m within Environmental Management and the Fleet service areas

ICT and Customer Services

- 3.1.7 ICT is forecasting an overspend of £0.555m, £0.665m of which is attributable to COVID-19 costs. There is a pressure relating to Microsoft licenses of £0.068. These overspends are offset by staffing underspend arising from vacancies. Customer Services is forecasting a small favourable outturn of £0.062m

Achievement of Budget Reductions

- 3.1.8 There is a £0.261m Budget Reduction in place as part of the Creating a Better Place strategy; however, given the effects of the current COVID-19 pandemic it is anticipated that £0.163m of the saving will not be fully achieved in year. The impact of this is included in the figures above.

3.2 Community Health and Adult Social Care

3.2.1 The Portfolio provides social care support to adults and carers across Oldham with a key aim of integrating and aligning the work with health partners to achieve greater efficiency in service delivery and better outcomes for the resident or patient. This covers both the commissioning and the provision of services. The following table shows the forecast position for the Portfolio at Month 5. There is currently no planned use of reserves for the Directorate.

Table 4 –Community Health and Adult Social Care- Forecast Outturn

	Revised Budget £000	Forecast £000	Use of Reserves £000	Variance £000
Commissioning	21,221	20,884	-	(337)
Community Business Services	1,688	1,562	-	(126)
Community Health & Social Care	28,519	27,807	-	(712)
Director Adult Social Care	(8,733)	(9,233)	-	(500)
Learning Disability	11,599	14,271	-	2,672
Mental Health	7,587	8,368	-	781
Safeguarding	1,028	1,051	-	23
Adult Social Care - COVID 19	-	5,418	-	5,418
Total Forecast Net Expenditure	62,909	70,128	-	7,219

Summary

3.2.2 The pandemic is having a significant impact on the Portfolio, with a projected budget pressure of £7.219m, a reduction of £0.464m compared to that reported at month 4 which is in the main attributable to a forecast reduction in the need for financial support given to care homes to maintain bed occupancy levels. This excludes costs to support hospital discharge which are being recharged to the NHS via the CCG (in accordance with NHS guidance). It is however anticipated that this support will begin to step down. With the revised guidance issued in September 2020 the precise operational details have not yet been finalised. Once implemented, this will potentially have an impact on the costs to be borne by the Council and the financial forecasts may therefore be subject to revision. The costs remaining with the Council are predominantly measures to support the care provider market including a premium to the uplift in care fees, support for community enablement, and investment to maintain a sustainable level of bed-based occupancy. Other charges include an unachievable budget reduction, the inability to undertake planned transformational change and loss of income from client contributions and other cost recoveries. The expenditure is net of the Infection Control Grant highlighted later in the report.

3.2.3 'Business as usual' variances are in line with those reported at month 4.

Commissioning & Community Business Services

3.2.4 Commissioning is forecasting an underspend of £0.337m, a favourable movement of £0.289m compared to the position at month 4. The main reason is due to a reduction in core payments made to Supported Living care providers in the independent care

sector. This is considered to be a temporary position influenced not only by the effect COVID-19 has had on the client base but also the small increase of people becoming eligible for Continuing Health Care funding.

Community Business Services is forecasting a £0.126m underspend for the year due to vacant posts.

Community Health & Social Care

- 3.2.5 This area is forecasting an underspend of £0.712m, a favourable variance of £0.338m compared to that reported at month 4. A major factor is the volatile nature this market holds and that several higher cost packages of care have become fully funded by Continuing Health Care NHS resources due to increased clinical needs.

Director of Adult Social Care

- 3.2.6 Director Adult Social Care is forecasting a favourable variance of £0.500m due to the anticipated uplift in the Better Care Fund allocation, consistent with previous years agreements.

Learning Disability

- 3.2.7 Learning Disability is forecasting an overspend of £2.672m which represents a reduction of £0.122m on the month 4 forecast. The overspend is related entirely to increases in care costs, both in terms of client numbers and to a greater extent the complexity of care and as previously reported the Transforming Care Programme continues to present considerable financial challenge.

Mental Health

- 3.2.8 Mental Health is forecasting an overspend of £0.781m. With the general population living longer and surviving other illnesses, the number of people developing dementia is increasing and therefore attracting the dementia premium when placed in care homes. A working group has been created to identify high cost and/or out of borough support which aims to optimise value for money when reviewing and procuring appropriate care packages.

Safeguarding

- 3.2.9 Safeguarding is reporting an overspend of £0.023m, an adverse shift of £0.063m since month 4. This is due to an upturn in activity causing additional staffing requirements which are being resourced through temporary agency measures.

Achievement of Budget Reductions

- 3.2.10 There is one Budget Reduction for the Portfolio in 2020/21; £0.150m relating to a review of Direct Payments. As previously mentioned, this is currently forecast to be unachievable as a result of COVID-19 and the impact of this is reflected in the information presented above.

Progress against Locality Plans

- 3.2.11 A key element of the Health and Social Care devolution agenda is the submission of a Locality Plan setting out the joint vision of Council and Oldham Clinical Commissioning Group (CCG) for the greatest and fastest possible improvement in the health and wellbeing of our residents by 2021. This improvement will be achieved by supporting people to be more in control of their lives by having a health and social care system that is geared towards wellbeing and the prevention of ill health; access to health services at home and in the community; and social care that works with health and voluntary services to support people to look after themselves and each other.
- 3.2.12 The financial performance against the latest version of the 2020/21 Locality Plan, as reported to the GM Health and Social Care Partnership, is shown in the table below:

Table 5 – Locality Plan

	Revised Budget £000	Forecast £000	Variance £000
Community Health and Adult Social Care	61,360	68,579	7,219
Public Health	18,114	18,114	0
Children and Families	41,550	47,101	5,551
Total	121,024	133,794	12,770

- 3.2.13 Although the headings in the Locality Plan do not completely align with the Council's Directorate reporting arrangements, the reasons for the variances against budget are consistent with those reported within Community Health and Adult Social Care, Public Health and Children's Social Care. This includes forecast overspends that are a result of additional activity due to COVID-19. At this stage this shows the gross cost before the allocation of a share of the Government grant that has been paid to compensate the Council for COVID-19.

3.3 Children's Services

- 3.3.1 The following table shows the forecast position. There is currently no planned use of reserves for the Directorate.

Table 6 – Children's Services

	Revised Budget £000	Forecast £000	Use of Reserves £000	Variance £000
Children's Social Care	35,940	41,491	-	5,551
Education, Skills & Early Years	8,251	9,970	-	1,719
Preventative Services	2,350	2,350	-	-
Schools	(39)	(39)	-	-
Total Forecast Net Expenditure	46,502	53,772	-	7,270

Summary

- 3.3.2 The Portfolio has a projected overspend of £7.270m which includes additional costs that are related to the impact of COVID-19. The principal underlying reasons are detailed below.

Children's Social Care

- 3.3.3 This area is projecting a £5.551m overspend which includes an anticipated additional cost related to COVID-19 of approximately £2.226m in the main relating to the provision of in-house residential care, placements and staffing pressures, plus a further £1.660m of unachievable savings.
- 3.3.4 There are other additional overspends included within the forecasts, these are one off pressures in relation to restructuring costs and the anticipated loss of contractual income and account for £0.546m of the adverse variance.
- 3.3.5 There is a further forecast operational deficit of £1.119m as a result of increased costs in relation to social care placements including Out of Borough (£0.924m), staffing (£0.165m) and interpreter services (£0.030m).

Education, Skills and Early Years

- 3.3.6 The Directorate is estimating a £1.719m overspend which includes £1.199m of costs associated with COVID-19; the main contributing factors in relation to which are as follows:
- £0.541m - Home to School Transport budget anticipated impact from September 2020 due to social distancing measures
 - £0.159m - Out of Borough half term opening costs related to COVID-19, SEN Home Tutoring and Lost Learning
 - £0.499m – Loss of Income; Service Level Agreement (SLA) Income to QEST service, Post16 parental fines and Get Oldham Working.
- 3.3.7 Further additional pressures in relation to 'business as usual' total £0.600m and include
- £0.93m as a result of underachievement of traded income within the QEST/ Educational Psychology service;
 - £0.101m relating to additional expenditure in SEND Reform;
 - £0.240m relating to staffing pressures across the Directorate.
 - £0.166m for the Oldham Education Partnership

Preventative Services

- 3.3.8 Preventative Services includes Early Help, Targeted Youth, Tackling Troubled Families and the Multi Agency Safeguarding Hub and is predicting a balanced position for the year.

Achievement of Budget Reductions

3.3.9 The Budget Reductions for Children's Services are solely in relation to the Portfolio's target of achieving efficiencies, linked to previous allocated resources for a new operating model; £1.660m in total all of which is currently forecast to be unachievable as a result of COVID-19 and is included as part of the overall pressure above.

3.4 Communities and Reform

3.4.1 The following table shows the forecast position for the Communities and Reform Portfolio after the approved and planned use of reserves and includes additional costs for COVID-19.

Table 7 – Communities and Reform

	Revised Budget £000	Forecast £000	Use of Reserves £000	Variance £000
People	2,404	2,300	-	(104)
Public Health & HLA	23,523	24,007	(339)	145
Youth, Leisure & Communities	5,457	7,566	-	2,109
Transformation and Reform	-	122	-	122
Communications and Research	889	978	-	89
Policy	40	83	-	43
Strategy and Performance	755	727	-	(28)
Total Forecast Net Expenditure	33,068	35,783	(339)	2,376

3.4.2 The forecast outturn at Month 5 is an over spend of £2.376m compared to £2.434m at Month 4, a slight decrease of £0.058m. This is after the approved use of £0.339m reserves. COVID related pressures stand at £2.502m in the main as a result of a reduction in the anticipated pressure on Oldham Community Leisure (OCL). A favourable variance of £0.126m relates to 'Business as Usual'. The paragraphs below outline the main movements within the Portfolio.

3.4.3 Public Health and Heritage, Libraries and Arts (HLA) services are together showing overspends of £0.145m at Month 5. There are income pressures for the Music Service and Theatre Workshop due to COVID-19 and reduced service provision, which is offset in part with underspends on staffing and non-pay costs.

3.4.4 Youth, Leisure and Communities is showing an overall overspend of £2.109m. There are income pressures within Outdoor Education due to COVID-19 and reduced service provision which is in part offset against vacancies within Community Safety and District Partnerships. The main pressure of £1.969m relates to the Leisure contract and the centre closures due to COVID-19.

3.4.5 Transformation and Reform is reporting an adverse variance of £0.122m being project expenditure which will be funded from wider Directorate underspends.

3.4.6 There are several low value variances, as follows:

- People Services is showing a favourable variance of £0.104m which relates to underspends on staffing costs. The service is currently undertaking a restructure which is in the implementation stages
- Communications and Research is forecasting an adverse variance of £0.089m; unachievable income and additional spend on payments to contractors
- Policy is showing an overspend of £0.043m - there are pressures on income and supplies and services offset in part with vacant posts.
- Strategy and Performance is showing an underspend of £0.028m at Month 5.

Achievement of Budget Reductions

3.4.7 There are no approved budget reductions in this area for 2020/21.

3.5 Commissioning

3.5.1 The table below shows the forecast position after the approved and planned use of reserves for the Portfolio.

Table 8 - Commissioning - Forecast Outturn

	Revised Budget £000	Forecast £000	Use of Reserves £000	Variance £000
Commissioning and Procurement	283	760	-	477
Finance	8,632	10,458	(2,047)	(221)
Total Forecast Net Expenditure	8,916	11,218	(2,047)	256

Summary

3.5.2 The forecast outturn position at Month 5 is an overspend of £0.256m, the same as reported at month 4, this is after a £2.047m use of reserves. A sum of £0.741m of the adverse variance is attributable to the pandemic.

Commissioning and Procurement

3.5.3 Commissioning and Procurement is reporting an unchanged overspend of £0.477m. The service is continuing to experience difficulties in recruiting to permanent posts, resulting in a more expensive temporary staffing solution (£0.240m). The service is also reporting a pressure of £0.237m against the Early Payment scheme which is in part due to Government guidance in response to COVID-19 in that suppliers move to immediate payment terms (£0.060m) and the remainder (£0.177m) relates to an existing budgetary pressure against the Early Payment Scheme income budget.

3.5.4 Finance is showing an underspend of £0.221m There is a pressure due to the loss of Council Tax summons income which is offset by vacancies in the Finance division and a forecast reduction in non-pay costs.

Achievement of Budget Reductions

3.5.5 The 2020/21 Budget Reductions for the Commissioning portfolio of £0.400m are forecast to be fully achieved.

3.6 Chief Executive

3.6.1 The table below shows the forecast position including additional cost associated with COVID-19.

Table 9 – Chief Executive

	Revised Budget £000	Forecast £000	Use of Reserves £000	Variance £000
Chief Executive	2,257	2,171	-	(86)
Chief Executive Management	1,554	1,554	-	-
Legal Services	3,211	3,169	-	(42)
Executive Office	583	583	-	-
Total Forecast Net Expenditure	7,606	7,477	-	(128)

Summary

3.6.2 The Portfolio is showing an underspend of £0.128m, 'business as usual' underspends totalling £0.697m are offset by estimated pressures of £0.569m due to the impact of COVID-19.

Chief Executive

3.6.3 Chief Executive is reporting an underspend of £0.086m at month 5. Additional mortuary costs due to COVID-19 are in part offset by a reduction in GM contributions and also a reduction in costs for the Coroners Service in 2020/21.

Legal Services

3.6.4 The service is reporting an underspend of £0.042m at month 5. There is an impact of COVID-19 with an anticipated reduction in income in Registrars and Land Charges and the recovery of court costs. There are staffing pressures due to COVID-19 as external expertise is required regarding contractual issues and to deal with the backlog of schools' admission appeals. This is in part being offset by an anticipated underspend within the Elections budget due to the postponement of the local election in May 2020.

Achievement of Budget Reductions

3.6.5 There are no Budget Reductions for the Chief Executive Portfolio in 2020/21.

3.7 Capital, Treasury and Corporate Accounting

3.7.1 The following table shows the forecast position, without the use of any reserves.

Table 10 – Capital, Treasury and Corporate Accounting – Forecast Outturn

	Revised Budget £000	Forecast £000	Use of Reserves £000	Variance £000
Capital, Treasury and Corporate Accounting	16,146	26,574	-	10,428
Total Forecast Net Expenditure	16,146	26,574	-	10,428

Summary

Capital, Treasury and Corporate Accounting

- 3.7.2 The Portfolio includes the budgets associated with the Council's Treasury Management activities including interest payable on loans and interest receivable on investments. It also includes the revenue budgets associated with technical accounting entries. As at Month 5, the projected adverse variance is £10.428m, all of which is as a result of COVID-19.
- 3.7.3 The adverse variance within the Capital and Treasury service area is £10.148m and is as a result of the anticipated loss of income from approved treasury management investment activities and rental income as a result of the global pandemic.

Housing Benefits

- 3.7.4 The service is anticipating an overspend of £0.280m due to the temporary suspension of not recovering benefits overpayments as per Local Government Association (LGA) bulletin 6.4 as part of the Government's response to the COVID-19 outbreak.

Achievement of Budget Reductions

- 3.7.5 The 2020/21 Budget Reductions for Capital, Treasury and Corporate Accounting total £2.200m. Within this is £1.000m for Treasury Management which will not be achieved due to global pandemic and is included within the pressure noted above.

4 Ringfenced Grants

- 4.1 Members will recall that in addition to the unringfenced grants highlighted in the report, including the COVID-19 funding of £16.638m that has already been received and increase the net revenue budget of the Council, the Government has provided a range of ringfenced grants to support the response to COVID-19. Whilst these are included in the budget, the increased expenditure is offset by grant within the relevant service area. These are set out as follows:

- Hardship Fund Grant (£3.015m)
- Infection Control Fund Grant (£2.317m)
- Local Authority Test and Trace Service Support Grant (£1.560m)
- Local Authority Emergency Assistance Grant for Food and Essential Supplies (£0.361m)
- Coronavirus (COVID-19) Rough Sleepers Contingency Fund (£0.002m)
- Additional Support Grant - The Council has also been provided with a grant of £0.300m to support the enhanced measures introduced in Oldham to address the increased infection rates. Detailed guidance has not yet been received in relation to this funding, but is it being used to support the increased costs the Council is facing

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- 4.2 A further grant of £0.210m relating to the Reopening High Streets Safely Fund will be included in future monitoring report once the Council has finalised its Funding Agreement with Government.

Grant Support for Businesses

- 4.3 Members will also recall that Cabinet of 23 April was advised that the Council had been awarded grant funding of £54.783m to provide support for small businesses and those in the retail, hospitality and leisure sectors in the form of two grant funding schemes, the Small Business Grant Fund (SBGF) and the Retail, Hospitality and Leisure Grant Fund (RLHGF). The Government subsequently announced that this funding allocation would also provide Discretionary Grant support for those businesses not qualifying for the other categories of grant.
- 4.4 The funding has been ringfenced but in accordance with accounting guidance, as the Council is acting as an agent in the administration of the SBGF and RLHGF grant regimes, these payments will be netted off the grant received and are not required to be shown gross in the budget. The Local Authority Discretionary Grants Fund is required to be included in the 2020/21 revenue budget as additional external funding matched by expenditure.
- 4.5 The grant schemes closed on 28 August and all final payments were made by 30 September 2020. A reconciliation is now being undertaken to facilitate final budget adjustments. It is important to note that the grant schemes have been administered in accordance with Government guidance and following all appropriate protocols.
- 4.6 On 9 September, the Government announced a new round of business grants payable when businesses in England are required to close due to local lockdowns or targeted restrictions. Grants of up to £1,500 will be payable every three weeks. To be eligible for the grant, a business must have been required to close due to local COVID-19 restrictions. The largest businesses will receive £1,500 for every three weeks they are required to close. Smaller businesses will receive £1,000.
- 4.7 The Government has issued guidance which indicates that:
- any businesses still closed at a national level (e.g. nightclubs), will not be eligible
 - if a business occupies a property with a rateable value less than £51,000 or occupies a property or part of a property subject to an annual rent or mortgage payment of less than £51,000, it will receive £1,000
 - if a business occupies a property with a rateable value of exactly £51,000 or above or occupies a property or part of a property subject to an annual rent or mortgage payment of exactly £51,000 or above, it will receive £1,500
 - Local Authorities will also receive an additional 5% top up amount of business support funding to enable them to help other businesses affected by closures which may not be on the business rates list. Payments made to businesses from this discretionary fund can be any amount up to £1,500, and may be less than £1,000 in some cases.
 - Local Authorities will be responsible for distributing the grants to businesses in circumstances where they are closed due to local interventions
 - Further eligibility criteria may be determined by Local Authorities
 - As with other COVID business grants, local grants to closed businesses will be treated as taxable income

- 4.8 Whilst at the time of preparing this report, this is not operational in Oldham, it is important to note that as this is different from both previous Business Grant schemes and its administration will require new processes to be put in place. The scale of payments and therefore the grant received and distributed by the Council is as yet unknown but preparatory work in case its implementation is required is being undertaken using the experience of the previous grant payment arrangements.

Self-Isolation Payments – Pilot Scheme

- 4.9 During August, the Council was asked to participate in a pilot scheme to make payments to individuals that had tested positive for COVID-19 and were required to self-isolate but were in receipt of in-work benefits or self-employed. The Council will receive compensation for all payments made and set up costs and this will be included in the budget as a ringfenced grant. This pilot scheme has however been superseded by a wider national scheme and will be wound down during October. A full reconciliation will be undertaken once the pilot scheme has been concluded and Government has agreed the value of the grant to be paid to the Council. This financial detail will be included in future reports.

Test and Trace Support Payment Scheme

- 4.10 From 28 September 2020, the Government has introduced a new national Test and Trace Support Payment scheme for people on low incomes who are unable to work while they are self-isolating because they cannot work from home. This involves a payment of £500 to qualifying individuals and the Council will be fully recompensed by means of a grant for expenditure incurred. The financial detail will be included in future reports.

Infection Control Grant

- 4.11 The Government on 14 September announced a second tranche of the Adult Social Care Infection Control funding amounting to £546.000m. The first tranche of £600.000m provided funding of £2.317m for Oldham's care homes and the wider provider market. The funding, in accordance with the grant conditions was pass-ported to the market with the intention that it be spent by the end of September. The second tranche extends the support to the end of March 2021. Oldham's allocation of the round 2 funding was confirmed as £2.276m on 1st October 2020, the allocation in accordance with the revised grant conditions is summarised in the table below. It should be noted that the grant has not been included within the figures presented within this report, it will be introduced in the month 6 report and will have a neutral impact on the financial position of the Council. The basis of the allocation is shown in the table below.

Table 11: Infection Control Grant

Allocation	£k	Basis of Allocation
Care homes	1,197	Allocated on the basis of 1,782 registered beds
Community Care Providers	624	Allocated on the basis of 1,834 service users in community settings
80% of Full Allocation	1,821	
20% of Full Allocation	455	Discretion in allocation but must be for infection control measures
Full Allocation	2,276	

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- 4.12 The funding will be paid to the Council in two equal tranches. The first has now been received and the second is due in December. The grant conditions stipulate that the first tranche of the grant must be paid to providers within 20 working days, i.e. no later than 29 October 2020. The grant conditions set out the infection control measures that can be implemented through the use of the grant. As with the first round of the Infection Control Fund, where providers are not able to evidence that the funding provided has been spent on measures to support infection control, the funding must be repaid to the local authority by the end of March 2021.
- 4.13 Cabinet is requested to formally accept the second tranche of the Adult Social Care Infection Control Grant (£2.276m) and delegate the distribution of the grant, in accordance with the detailed grant conditions, to the Director of Adult Social Services (DASS) and the Cabinet Member for Health and Social Care in consultation with the Director of Finance. A delegated report, setting out the individual allocations for adult social care providers, the reporting requirements and timescales will then be prepared.

Opportunity Area Grant (Year 4)

- 4.14 As briefly outlined at section 2.1.1, the Council has been notified of and has received the Year 4 allocation of the Opportunity Area (OA) Grant in the sum of £1.580m, the funding is paid to the Council as a Section 31 grant from the Department for Education (DfE). This is an unringfenced grant but the Council has, in accordance with Government expectations, passported previous grants to the service in full. Oldham has already received £7.880m of OA funding over its original intended lifespan of September 2017 to August 2020. The increased funding extends the arrangements to August 2021.
- 4.15 Oldham OA's projects are aimed at a wide range of age groups, from age 0 to age 19. The programme brings together national and local government, education leaders, teachers, voluntary organisations and employers with the aim of ensuring the children and young people in the borough get the educational opportunities and support they need and deserve. The activity for the programme, in conjunction with the DfE, is directed under advisement from the OA Partnership Board which has Council Officer and Member representation. The Year 4 plan of activity has been approved by the OA board and by the Minister of State for Universities.
- 4.16 Cabinet is requested to formally accept the year 4 allocation of the Opportunity Area Grant from the DfE (£1.580m) and delegate the distribution of the grant, in accordance with the detailed grant conditions and the plan approved by the OA Board to the Director of Children's Services and the Cabinet Member for Education in consultation with the Director of Finance. The reports approved under delegation, will outline the detailed deployment of the funding.

5 Schools

- 5.1 The Council's expenditure on schools is funded primarily by grant provided by the Department for Education, the Dedicated Schools Grant (DSG). DSG is ring-fenced and can only be applied to meet expenditure properly included in the Schools' Budget, as defined in the School Finance (England) Regulations 2020. The Schools' Budget includes elements for a range of educational services provided on an Authority wide basis and for the Individual Schools Budget which is divided into a budget share for each maintained school.

5.2 Members will recall the DSG is made up of the following 4 blocks of funding as follows;

- Schools
- High Needs
- Early Years
- Central Schools Services

5.3 Members will also recall that there is considerable pressure on the DSG, particularly the High Needs block. The pressure in the High Needs area is due to expenditure exceeding the High Needs budget available each year with key contributors being the:

- Increasing high needs population, such as special school places and resourced provision,
- Increasing number of Education Health Care Plans requiring high needs top up funding within mainstream schools
- Cost of providing local Pupil Referral Unit capacity to ensure that the Local Authority fulfils its statutory role.
- High cost of external placements

As a consequence, the Schools Forum has historically agreed transfers between Schools Block and High Needs Blocks in 2018/19 (1%) and 2019/20 (0.84%). A further 0.5% has been agreed for the current financial year (£1.009m).

5.4 The position remains unchanged from that reported at Quarter 1 and again at month 4, namely: With the continued support from the Schools Block, the High Needs Block has a slight in year deficit of £0.002m. This contributes to a cumulative deficit forecast of £14.879m as at 31 March 2021. The deficit is offset by cumulative virements and savings from the Schools and Early Years Blocks to leave a net deficit of £4.918m (as illustrated in the table below). This in turn is a significant element of the overall deficit on the DSG.

Table 12 – DSG High Needs Block

DSG Key Issues	£000
Original Budget Allocation including adjustment for imports/exports	39,190
Contribution from Schools Block (Schools Forum approval)	1,009
2020/21 Total Budget Available	40,199
Estimated Expenditure	(40,201)
Projected in Year Deficit	(2)
Deficit Brought Forward 01/04/2020	(14,879)
Cumulative Deficit	(14,881)
Offset by;	
- Virement from Schools Block- 2016/17 to 2019/20	6,237
- Savings in Schools and Early Years Block- 2015/16 to 2019/20	3,726
Projected Deficit 31/03/2021	(4,918)

Overall DSG Position and Recovery Plan

- 5.5 There is a requirement that the DSG is brought back into balance and a DSG Financial Recovery Plan was submitted to the Department for Education in 2019. As previously reported to Members the financial elements of the recovery plan have been continuously updated to take account of estimated additional cost pressures, formal notification of additional funding and the agreed funding methodology for 2020/21 (including the reduced 0.5% transfer of DSG funding between the Schools and the High Needs Funding Blocks for 2020/21) that was approved by Cabinet on 16 December 2019.
- 5.6 A report was presented to Schools Forum on 1 July 2020 showing the current projected deficit for 2020/21 as £5.635m. Further pressures and increased funding in 2021/22 show a forecast deficit at the end of 2021/22 of £2.464m. It should be noted that the recovery plan is predicated on a further 1% transfer in 2021/22, for which both Schools Forum and Secretary of State approval would be required under the current regulations. The revised Recovery Plan is summarised in the table below and shows a revised deficit if the 1% transfer is not sought:

Table 13 - Overall DSG Position

	2020/21 £000	2021/22 £000
Balance/ Variance Brought Forward	(4,916)	(5,635)
Movements Per Original Plan	1,048	5,081
Revised Forecast Variance	(3,868)	(554)
Estimated additional pressures	(1,767)	(5,510)
Additional Funding		3,600
Revised Net Forecast Variance	(5,635)	(2,464)
If the 1% movement is not agreed		1,894
Revised Net Forecast Variance	(5,635)	(4,358)

- 5.7 The new 2020 Regulations mean that there will no longer be an automatic 1% trigger for the production of a DSG deficit recovery plan, instead the DfE will focus on those Authorities requiring help through a more measured and targeted approach. As the current recovery plan has been agreed with the Schools Forum, and it is appropriate to present information in this format at this time, it is proposed that the Authority will continue to use the recovery plan arrangements as an effective means of monitoring the DSG position and returning the deficit to a surplus and will continue to liaise with the Schools Forum accordingly. The projected deficit for 2021/22 will change as a result of the announcement on 20 July of funding allocations for 2021/22. The information is being examined and future projections will reflect the revising level of funding. However, there is clearly some work to do to manage the DSG deficit over a realistic timeframe.
- 5.8 Members should note that the Schools Forum meeting on 30 September 2020 received an update on the Dedicated Schools Grant to take account of the latest funding announcements and expenditure predictions and their impact on the project deficit for 2020/21 and the Recovery Plan. These will be incorporated in the month 6 report.

6 Housing Revenue Account (HRA)

- 6.1 The current HRA position is presented in Table 13 and compares the initially approved HRA position to the current estimated outturn. The actual closing balance for 2019/20 at £21.795m was £0.045m more than the estimate of £21.750m. The original HRA forecast was for a planned in-year decrease in balances of £3.520m, mainly to support housing related expenditure in the Capital Programme. The revised forecast is for a decrease of £3.656m, an adverse movement of £0.136m. The variance is mostly attributable to additional anticipated expenditure on dwellings for disabled and other essential adaptations.

Table 14 - Housing Revenue Account Forecast Position

HRA Income & Expenditure Account	Original Budget £000	Latest Forecast £000	Variance to Budget £000
HRA Balances Brought forward	(21,750)	(21,795)	(45)
Deficit on HRA Services	3,520	3,656	136
HRA Balances Carried Forward	(18,230)	(18,139)	91

7 Collection Fund

- 7.1 The tables below show the forecast outturn position for the Collection Fund and the forecast position in relation to the share of balances.

Table 15 - Collection Fund Forecast Position

Collection Fund Balance	Council Tax £000	NDR £000	Total £000
Balance Brought Forward	(185)	(3,110)	(3,295)
Surplus Released In Year	410	1,060	1,470
(Surplus)/ Deficit for the Year	2,788	28,913	31,701
Additional Section 31 Grant **	0	(25,072)	(25,072)
Balance Carried Forward	3,013	1,791	4,804

**Compensatory Section 31 Grant as referred to at Section 2.1.3

Table 16 - Collection Fund – Share of Balances; Forecast Position

Collection Fund Balance	Council Tax £000	NDR £000	Total £000
Share - Oldham Council	2,557	1,773	4,330
Share – Greater Manchester Combined Authority Mayoral Police and Crime Commissioner	318	-	318
Share – Greater Manchester Combined Authority Mayoral General Precept (including Fire Services)	138	18	156
Total (Surplus)/Deficit	3,013	1,791	4,804

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- 7.2 Council Tax and Business Rates remain a significant source of funding for Council services. However, these areas can be volatile, particularly for the 2020/21 financial year with the impact of COVID-19, as such the financial position of the Collection Fund is under constant review. In recent weeks it has become apparent that it is not only reduced collection rates that are affecting the Council's Collection Fund balances but also the increased amount of reliefs given thus reducing the overall tax base. This has been most evident in relation to Council Tax with an increased number of individuals becoming eligible for the Council Tax Reduction Scheme and subsequently benefitting from the £150 bill discount as made available by the Government through the award of the COVID-19 Hardship Fund Grant.
- 7.3 The Greater Manchester 100% Business Rates Retention Pilot has continued into 2020/21. As with previous years the additional benefit from the pilot will be shared with GMCA who receive a maximum of 50% of the benefit in line with the original pilot agreement.
- 7.4 After discounting the Business Rates loss due to the extension of 100% reliefs to retail, hospitality, leisure and nursery businesses which will be fully compensated by Government grant, there is a forecast Collection Fund in-year deficit of £6.629m. This position is after excluding the in-year release of the prior year Council Tax surplus of £0.410m, and Business Rates release of £1.060m. This means that the projected year-end Collection Fund position (incorporating both Council Tax and Business Rates) is a deficit of £4.804m of which the share for the Council is £4.330.
- 7.5 The Secretary for State for Housing, Communities and Local Government recently announced a new support package for local government, which includes the ability to spread collection fund deficits over three years rather than one. The full extent of the support will not be known until the Spending Review is announced. This is anticipated to be during November 2020.
- 7.6 The potential spreading over a period of time of the impact of elements of the rates retention scheme is something that has been used before, specifically with regard to the backdated appeals provision from 2013/14 when the scheme was first introduced. A similar approach is expected to be applied to both Council Tax and non-domestic rates and is expected to be incorporated into the regulatory process of estimating the collection fund deficits in January 2021. This will mean that 2020/21 Collection Fund deficits will still be recovered but over a longer time frame than the existing regulations require and reduce the impact on the 2021/21 budget setting process.

8 Use of Reserves

- 8.1 Members will recall that at the Council budget meeting of 26 February 2020, it was agreed that Earmarked Reserves of £10.008m be used to support the 2020/21 budget.
- 8.2 At the end of the 2019/20 financial year, funding was received from Central Government to support the Council in its response to COVID-19. This funding was at a value of £7.641m. Due to the timing of the receipt of these funds, it was deemed appropriate to hold these resources in a specific Earmarked Reserve to fund the additional expenditure to be incurred in 2020/21 in this regard. Hence this reserve is required to underpin the budget in 2020/21.

-
- 8.3 Within the Council's approved Reserves Policy for 2019/20 to 2020/21 are details regarding the requirements for a specific Earmarked Reserve to hold any Business Rates gains that have been generated through the Business Rates Retention Pilot and that are required to be transferred to the GMCA. For 2020/21, the amount to be passported to GMCA is £2.047m. The Business Rates Retention Piloting agreement requires the Council to pay the GMCA the £2.047m in 2020/21 as approved in the month 3 monitoring report.
- 8.4 Included within the Quarter 1 monitor was an anticipated transfer to Earmarked Reserves of £0.084m to support the upgrading of crematorium equipment in line with approved plans and the use of £0.339m of the Growing Oldham Feeding Ambition Revenue Grant reserve used to take forward projects agreed with the grant provider, the University of Manchester (this grant will have to be returned to the provider if it is not used as intended).
- 8.5 As outlined at section 2.1, a further £25.072m is to be transferred to reserves. This is additional Section 31 Grant Funding paid to the Council's General Fund in 2020/21 and having been transferred to reserves will be released to reimburse the corresponding element of the Collection Fund deficit in 2021/22.
- 8.6 Therefore, the total planned use of reserves as at Month 5 is £10.027m (excluding the £25.072m and £0.084m transfers to reserves). When this is added to the £10.008m which underpins the 2020/21 budget, reserves of £20.035m have been already applied in this financial year. The 2019/20 accounts were closed with £79.360m of Earmarked Reserves and £7.934m of Revenue Grant Reserves. Current levels (excluding the £25.072m in relation to the Collection Fund) are £59.409m and £7.595m although there are some commitments against the reserves.
- 8.7 In line with the Council's reserves policy, the recommended use of reserves to fund spend during the year have been initially approved by the appropriate officers prior to consideration by Cabinet. However, as there is a need to minimise the use of reserves in order to support the financial resilience of the Council. Only those reserves supporting essential business will be utilised this year.

9 Flexible Use of Capital Receipts

- 9.1 Members will recall that at the Council meeting of 26 February 2020, it was approved that up to £3.750m of capital receipts would be used to underpin the revenue budget in line with the flexibilities agreed by Secretary of State for Housing, Communities and Local Government in March 2016.
- 9.2 A number of schemes in support of the transformation programme were identified which met the qualifying expenditure requirements as detailed within the statutory guidance issued by the MHCLG. It is currently estimated that due to the pandemic and the revision of service priorities, up to £1.900m of the anticipated transformational work cannot be delivered in year in accordance with the original timescales and is reflected in the financial monitoring position reported above. There is an on-going review of the programme and there is the potential for some work to be brought back on stream and alternative projects to be undertaken thus reducing the adverse impact. The position is being closely monitored and is expected to change in future reports.

10 Conclusion

- 10.1 The current projected position, after adjustment for reserves and receipt of additional Government funding to support COVID pressures, is an overall significant corporate overspend; with the non-COVID related forecast over spending within Community Health and Adult Social Care and the Children's Services Portfolios a cause for concern. As outlined in Section 2, management action is being taken to control expenditure in all areas (particularly those that are not subject to demand changes), in order to offset expenditure over which the Council has little control – especially in attempting to mitigate the impact of COVID-19 on the day to day operations of the Council.
- 10.2 It is anticipated that the month on month financial monitoring reports will continue to reflect the outcome of such activities and show an improved financial forecast for 2020/21. The Director of Finance has now put in place appropriate measures to attempt to reduce the impact of the overspend which will include detailed reviews of all revenue and capital budgets.
- 10.3 In relation to demand led pressures; work, in the form of mitigations and alternative delivery solutions is on-going, there will, however, be an inevitable lead in time for these benefits to be realised. The implications arising from the 2020/21 in year position will be factored into financial planning estimates for 2021/22 and future years as appropriate.
- 10.4 Members should note that any unaddressed in-year pressure will have to be balanced by the use of reserves. Whilst, as outlined above, the Council holds sufficient levels of reserves to cover such a gap, the utilisation of reserves will reduce the Council's financial resilience. A significant reduction in reserves will also limit the ability of the Council to support the implementation of programmes of service transformation and the setting of future years' budgets

Planned Use of Reserves 2020/21 - Month 5

Reserve Name	Balance as at 01 April 2020	Forecast use/ creation of reserves 2020/21 - Month 4	Forecast use of reserves 2020/21 - Month 5	Anticipated Closing Balance 31 March 2021	Reason for Use of Reserve
	£000	£000	£000	£000	
Earmarked Reserves					
Directorate Reserves					
Mercury Emissions	0	(84)		(84)	The transfer of a contribution made by via each cremation for the purchase of new Mercury abatement equipment
Fiscal Mitigation					
COVID-19	(10,000)	7,641		(2,359)	This funding was provided by Government to support Local Authorities with additional costs incurred as part of the COVID-19 pandemic
Business Rates	(2,617)	2,047		(570)	Detailed within the Reserves Policy for 2019/20 to 2020/21 is the requirement to transfer an element of the Business Rates gains across to the GMCA as part of the Business Rates Retention pilot agreement. The amount to be transferred across in 2020/21 which relates to 2019/20 is £2.047m
Business Rates - Collection Fund Deficit Compensation		(25,072)		(25,072)	This transfer to reserves reflects the payment of additional Section 31 Grant Funding of £25.072m for the extension of 100% business rates reliefs to retail, hospitality leisure and nursery businesses. This is paid to the Council in 2020/21 to offset the Collection Fund deficit created by the reliefs given to business. The grant will be paid in to the Council's General Fund in 2020/21 and will be transferred to reserves and released to reimburse the corresponding element of the Collection Fund deficit in 2021/22
Sub Total	(12,617)	(15,468)	0	(28,085)	
Balancing Budget Reserve					
Corporate Reserve to balance budget	(4,182)	4,182		0	
Waste Levy Refund 2019/20	(3,113)	3,113		0	As agreed by Council on 26 February 2020, £10.008m of Earmarked Reserves are required to support the 2020/21 budget
2019/20 Business Rates Pilot Scheme Gain	(1,413)	1,413		0	
Business Rates Retention Returned Funding	(1,300)	1,300		0	
Sub Total Balancing Budget Reserve	(10,008)	10,008	0	0	
Total Planned use/creation of Earmarked Reserves 2020/21	(22,625)	(5,460)	0	(28,085)	
Revenue Grant Reserves					
Growing Oldham Feeding Ambition	(339)	339		0	To continue the Growing Oldham Feeding Ambition project in 2020/21
Total Planned use of Revenue Grant Reserves 2020/21	(339)	339	0	0	
NET Use/Increase of Reserves Earmarked and Grant Reserves	(22,964)	(5,121)	0	(28,085)	
Represented by:					
Increase to Reserves	0	(25,156)	0	(25,156)	
Total Use of / Change to Reserves Earmarked and Grant Reserves	(22,964)	20,035	0	(2,929)	Use of a total of £20.035m of reserves in 2020/21. Movement of £25.157m to reserves (£25.073m to address the Collection Fund shortfall in 2021/22)

APPENDIX 2

FINANCING OF THE 2020/21 BUDGET AT MONTH 5	Original Budget	Prior Months	Additions to M5	Revised Budget
	£'000	£'000	£'000	£'000
Net Expenditure Budget	(233,524)			(233,524)
Financed by:				
Business Rates Top-up Grant	(41,048)	(606)		(41,654)
Grants in Lieu of Business Rates	(11,230)	(25,075)		(36,305)
Improved Better Care Fund Grant	(10,858)			(10,858)
Independent Living Fund Grant	(2,580)			(2,580)
Adult Social Care Support Grant	(6,954)			(6,954)
Opportunity Area Grant (Year 4)	0		(1,580)	(1,580)
Housing Benefit & Council Tax Administration Grant	(1,138)			(1,138)
New Homes Bonus Grant	(598)			(598)
Flexible Homelessness Support Grant	(194)			(194)
Homeless Reduction Grant	(164)			(164)
Rough Sleeping Initiative Grant	(37)			(37)
Lead Local Flood authority grant	(12)			(12)
Department for Works and Pensions (DWP) New Burdens	(122)			(122)
Verify earnings and Pensions service		(30)		(30)
School Improvement Monitoring & Brokerage Grant		(104)		(104)
Capital grants		(143)	(383)	(520)
Extended rights to Free Travel		(38)		(38)
Transport Grant		(9)		(9)
SEND Regional Co-ordinator		(24)		(24)
New Burdens Funding - Business Grants Round 1		(170)		(170)
Local Housing Allowance Changes		(2)		(2)
Local Reform and Community Voices		(161)		(161)
War Pensions Disregard		(45)		(45)
Local Authority Emergency Assistance Grant		(361)		(361)
COVID-19 Tranche 2		(6,531)		(6,531)
COVID-19 Tranche 3		(2,466)		(2,466)
Wellbeing for Education Return			(38)	(38)
Total Government Grant Funding	(74,935)	(35,762)	(2,001)	(112,697)
Council Tax Income - General	(88,078)			(88,078)
Council Tax Income - Adult Social Care Precept	(8,679)			(8,679)
Collection Fund Surplus	(1,400)			(1,400)
Retained Business Rates	(50,424)			(50,424)
Total Locally Generated Income	(148,581)	0	0	(148,581)
Total Grant and Income	(223,516)	(35,762)	(2,001)	(261,278)
Balance to be addressed by Use of Reserves	(10,008)			(10,008)
Total Financing	(233,524)	(35,762)	(1,998)	(271,287)

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CAPITAL INVESTMENT PROGRAMME REPORT 2020/21

Month 5 – August 2020

1 Background

- 1.1 The original capital programme for 2020/21 reflects the priorities outlined in the capital strategy as approved at Cabinet on 10 February 2020 and confirmed at the Council meeting on the 26 February 2020.
- 1.2 The position as at 31 August 2020 is highlighted in this report but as the year progresses the outturn projections will reflect the evolving position.
- 1.3 For the remainder of the financial year, the programme will continue to be monitored and revised to take account of any new developments and changes in the profile of planned expenditure.

2 Current Position

- 2.1 The approved capital programme summary position for the five financial years 2020/21 to 2024/25, approved by Council on 26 February 2020 is summarised in Table 1 and shows capital programme expenditure of £147.632m in 2020/21.

Table 1 : Original Budget - Capital Programme 2020/21 to 2024/25

2020/21 £000	2021/22 £000	2022/23 £000	2023/24 £000	2024/25 £000	TOTAL £000
147,632	131,467	102,510	40,999	56,973	479,581

- 2.2 Table 2 shows the revised capital programme for 2020/21 as at 31 August 2020 at an overall expenditure level of £142.379m, following a number of changes explained in the following paragraphs.
- 2.3 The approved virements of £0.157m (an increase to the 2020/21 budget) represent changes since the M04 position as detailed later in the report (para 2.5)
- 2.4 Actual expenditure to 31 August 2020 was £32.359m (22.73% of forecast outturn). This spending profile is lower than in previous years. The position will be kept under review and budgets will be managed in accordance with forecasts.

Table 2 – 2020/21 Capital Programme at Month 5

Directorate	Revised Budget (M04) £000	Approved Virements (to M05) £000	Proposed Virement/ Rephase £000	Revised Budget (M05) £000	Forecast £000	Variance £000
Corporate Services	26,011	-	-	26,011	26,011	-
Children's Services	21,970	-	-	21,970	21,970	-
Communities and Reform	260	-	-	260	260	-
Community Health & Adult Social Care	3,132	-	-	3,132	3,132	-
Housing Revenue Account	5,735	-	-	5,735	5,735	-
People and Place	85,509	157	(395)	85,271	85,271	-
Overall Total	142,617	157	(395)	142,379	142,379	-

(subject to rounding – tolerance +/- £1k)

2.5 The approved budget change of £0.157m represent new funding, as detailed below:

Table 3 – Approved Virements

Scheme	£000
Additional Revenue Contribution (RCCO) funding – Royton District Grants (Local Investment Fund)	13
S106 funding - Royton Park scheme	144
Total	157

2.6 The proposed changes total a net of £0.395 shown in Appendix G and include additional Environment Agency Grant totalling £0.159m and further rephasing between years of £0.554m.

2.7 Due to the COVID-19 pandemic, there remains an element of uncertainty about the forecast position and it is inevitable that this will change in the remaining months; that said, the forecasts are based on the latest and most up to date information. A further breakdown of Table 2 on a service by service area basis is shown at Appendices A to F and the detailed breakdown of proposed virement/rephasing, both expenditure and financing, is shown in Appendix G.

Re-profiling of the Capital Programme

2.8 The revised capital programme for 2020/21 to 2024/25, taking into account all the above amendments in arriving at the revised forecast position, is shown in Table 4 together with the projected financing profile.

Table 4 – 2020/2025 Capital Programme

Directorate Budget	Revised Budget 2020/21 £000	2021/22 £000	2022/23 £000	2023/24 £000	2024/25 £000	Total £000
Corporate Services	26,011	442	4,200	3,200	10,330	44,183
Children's Services	21,970	15,989	5,000	-	-	42,959
Communities and Reform	260	1	-	-	-	261
Community Health & Adult Social Care	3,132	703	400	400	400	5,035
Housing Revenue Account	5,735	3,922	3,800	2,835	-	16,292
People and Place	85,271	55,128	92,386	49,869	23,642	306,296
Grand Total	142,379	76,185	105,786	56,304	34,372	415,026

(subject to rounding – tolerance +/- £1k)

Funding	2020/21 £000	2021/22 £000	2022/23 £000	2023/24 £000	2024/25 £000	Total £000
Grant & Other Contributions	(30,314)	(41,506)	(4,452)	(1,973)	(1,973)	(80,218)
Prudential Borrowing	(95,118)	(26,625)	(84,706)	(42,647)	(30,634)	(279,730)
Revenue	(5,758)	(3,922)	(6,200)	(7,735)	-	(23,615)
Capital Receipts	(11,188)	(4,132)	(10,428)	(3,949)	(1,765)	(31,462)
Grand Total	(142,378)	(76,185)	(105,786)	(56,304)	(34,372)	(415,025)

(subject to rounding – tolerance +/- £1k)

- 2.9 The revised Provision for Emerging Priorities for 2020/21 to 2024/25, taking into account all the above amendments are contained within the Corporate Services budget and is as follows:

Table 5 – Provision for Emerging Priorities

	2020/21 £000	2021/22 £000	2022/23 £000	2023/24 £000	2024/25 £000	Total £000
Provision for Emerging Priorities	1,301	442	4,200	3,200	10,330	19,473

Capital Receipts

- 2.10 The revised capital programme requires the availability of £11.188m of capital receipts in 2020/21 for financing purposes. The total net usable capital receipts currently received in year is £0.545m.
- 2.11 The capital receipts position as at 31 August 2020 is as follows:

Table 6 – Capital Receipts 2020/21

	£000	£000
Capital Receipts Financing Requirement		11,188
Usable Capital Receipt b/fwd.	-	
Actual received to date	(545)	
Further Required/(Surplus) in 2020/21		10,643

(subject to rounding – tolerance +/- £1k)

- 2.12 Given the significant amount of receipts needed to finance the capital programme in this and future years it is imperative that the capital receipts/disposal schedule is adhered to. This is monitored at the monthly Capital Receipts meeting and will be subject to on-going review throughout the year. It is of course recognised that the pandemic has had an impact of business/economic activities making capital disposals more challenging.
- 2.13 The Capital Strategy and Capital Programme 2020/25 introduced an expectation of the level of receipts that is anticipated in each of the respective years and therefore an estimate as to the resultant level of over or under programming in order to present a balanced budget. The position as at 31 August 2020 is illustrated in the table below:

Table 7 – Capital Receipts 2020/25

Capital Receipts	2020/21 £000	2021/22 £000	2022/23 £000	2023/24 £000	2024/25 £000
Capital Receipts Carried Forward	-	6,711	(19)	8,701	12,400
Estimated Capital Receipts Received in year	(3,932)	(10,862)	(1,708)	(250)	(1,075)
Total Receipts	(4,477)	(4,151)	(1,727)	8,451	11,325
Capital Receipts Financing Requirement	11,188	4,132	10,428	3,949	1,765
Over/(Under) programming	6,711	(19)	8,701	12,400	13,090

(subject to rounding – tolerance +/- £1k)

- 2.14 As shown above, the most recent projection indicates a potential shortfall in later years of the programme. However, until a thorough review of the asset disposal programme has taken place, it is prudent to retain the current programme and review during the course of the current year.

Annual Review of the Capital Programme

- 2.15 In accordance with previous practice, a review of the capital programme has taken place (the Summer Review). This aimed to examine any further opportunities to reallocate, decommission or reprofile resources. It is also included an in-depth analysis of capital receipts. The work of the review is being drawn together and will be presented in a future report.

3 Conclusion

- 3.1 Whilst the current projected position is showing the outturn to match the budget, a further detailed review of the capital programme is being undertaken in preparation for the Council's Annual Capital Strategy 2021/22 to 2025/26. The aim is to establish if there are any surplus resources that can be realigned, or any further re-profiling required. Whilst the Creating a Better Place review has recently concluded, it is likely that there will be some further rephasing across all years to reflect the current developments of individual projects/schemes considering the current position of the Council and the impact of the Covid-19 pandemic.
- 3.2 The capital programme is being continually monitored and is reported to Members on a regular basis.

4 **Appendices**

- 4.1 Appendix A - SUMMARY – Month 5 - Corporate Services
- Appendix B - SUMMARY – Month 5 - Children’s Services
- Appendix C - SUMMARY – Month 5 - Communities and Reform
- Appendix D - SUMMARY – Month 5 - Community Health & Adult Social Care
- Appendix E - SUMMARY – Month 5 - Housing Revenue Account (HRA)
- Appendix F - SUMMARY – Month 5 - People and Place
- Appendix G - SUMMARY – Month 5 - Proposed Variations

SUMMARY – MONTH 5 (AUGUST 2020) – Corporate Services

Service area	Revised Budget M04 £000	Approved Virements (to M05) £000	Proposed Virement / Rephase £000	Revised Budget M05 £000	Forecast £000	Year End Variance £000
Corporate	25,616	-	-	25,616	25,616	-
General Services	396	-	-	396	396	-
	26,011	-	-	26,011	26,011	-

(subject to rounding – tolerance +/- £1k)

Major Variances Commentary

No additional variances to report

SUMMARY – MONTH 5 (AUGUST 2020) - Children's Services

Service area	Revised Budget M04 £000	Approved Virements (to M05) £000	Proposed Virement / Rephase £000	Revised Budget M05 £000	Forecast £000	Year End Variance £000
Children, Young People & Families	179	-	-	179	179	-
Schools – General Provision	712	-	-	712	712	-
Schools – Primary	5,778	-	-	5,778	5,778	-
Schools – Secondary	4,413	-	-	4,413	4,413	-
Schools – Special	657	-	-	657	657	-
Schools – New Build	10,231	-	-	10,231	10,231	-
	21,970	-	-	21,970	21,970	-

(subject to rounding – tolerance +/- £1k)

Major Variances Commentary

No additional variances to report

SUMMARY – MONTH 5 (AUGUST 2020) - Communities and Reform

Service area	Revised Budget M04 £000	Approved Virements (to M05) £000	Proposed Virement / Rephase £000	Revised Budget M05 £000	Forecast £000	Year End Variance £000
District Investment Fund	260	-	-	260	260	-
	260	-	-	260	260	-

(subject to rounding – tolerance +/- £1k)

Major Variances Commentary

No additional variances to report

SUMMARY – MONTH 5 (AUGUST 2020) – Community Health & Adult Social Care

Service area	Revised Budget M04 £000	Approved Virements (to M05) £000	Proposed Virement / Rephase £000	Revised Budget M05 £000	Forecast £000	Year End Variance £000
Adult Services	3,132	0	-	3,132	3,132	-
	3,132	0	-	3,132	3,132	-

(subject to rounding – tolerance +/- £1k)

Major Variances Commentary

No additional variances to report

SUMMARY – MONTH 5 (AUGUST 2020) - Housing Revenue Account (HRA)

Service area	Revised Budget M04 £000	Approved Virements (to M05) £000	Proposed Virement / Rephase £000	Revised Budget M05 £000	Forecast £000	Year End Variance £000
Housing Revenue Account	5,735	-	-	5,735	5,735	-
Reform Total	5,735	-	-	5,735	5,735	-

(subject to rounding – tolerance +/- £1k)

Major Variances Commentary

No additional variances to report

SUMMARY – MONTH 5 (AUGUST 2020) - People and Place

Service area	Revised Budget MO4	Approved Virements to MO5	Proposed Virement/ Rephase	Revised Budget	Forecast	Year End Variance
	£000's	£000's	£000's	£000's	£000's	£000's
Asset Management	2,568			2,568	2,568	-
Asset Management - Education Premises	3,653			3,653	3,653	0
Boroughwide Developments	16,538	13		16,551	16,551	-
Developments	268			268	268	-
District Partnership – Boroughwide	257			257	257	-
Environment – Countryside	45			45	45	0
Environment – Parks	256	144		400	400	-
Environment - Playing Fields & Facilities	12			12	12	0
ICT	5,091			5,091	5,091	-
Parks & Playing Fields	23			23	23	0
Private Housing – HMRF	250			250	250	-
Private Housing	800			800	800	0
Public Realm	177			177	177	-
Schools – Special	3			3	3	0
Schools – New Build	9,500			9,500	9,500	-
Strategic Acquisitions	0			0	0	0
Town Centre Developments	28,750			28,750	28,750	-
Transport - Accident Reduction	674		(1)	673	673	0
Transport - Bridges & Structures	3,566	40	(174)	3,432	3,432	-
Transport - Fleet Management	1001			1001	1001	0
Transport - Highway Major Works/Drainage schemes	10,087	(39)	(220)	9,828	9,828	-
Transport – Metrolink	0			0	0	0
Transport - Minor Works	1,440			1,440	1,440	-
Transport – Miscellaneous	524	(1)		523	523	0
Transport - Street Lighting	26			26	26	-
People and Place Total	85,509	157	(395)	85,271	85,271	0

(subject to rounding – tolerance +/- £1k)

SUMMARY – MONTH 5 (AUGUST 2020) - People and Place Cont'd

Major Variances Commentary

No additional variances to report

SUMMARY – MONTH 5 (AUGUST 2020) - Proposed Variations

EXPENDITURE BUDGETS TO BE REPROFILED AS AT 31 AUGUST 2020	2020/21	2021/22	Comments
Directorate / Scheme	£000	£000	
People and Place			
Transport Investment – Growth Deal 3	(333)	333	Rephase to Future Years
Environment Agency - Valley Mews	53	-	Additional Environmental Agency funding
Environment Agency - Golburn Clough	53	-	Additional Environmental Agency funding
Environment Agency - Oak View Road	53	-	Additional Environmental Agency funding
BR 224 Rhodes Hill Culvert, Rhodes Hill Lees	(100)	100	Rephase to Future Years
BR 120 The Causeway Bridge, The Causeway off Gateway Crescent	(3)	3	Rephase to Future Years
Thurston Clough Culvert, Delph	(71)	71	Rephase to Future Years
C19454 Stannybrook Road (Daisy Nook Farm to Boundary)	(27)	27	Rephase to Future Years
Burnley Street, Chadderton	(20)	20	Rephase to Future Years
People and Place TOTAL	(395)	554	
TOTAL	(395)	554	

FINANCING BUDGETS TO BE REPROFILED AS AT 31 AUGUST 2020	2020/21	2021/22	
Fund Source	£000	£000	
Grants and Contributions	395	(554)	
Prudential Borrowing	-	-	
Revenue Contribution	-	-	
Capital Receipts	-	-	
TOTAL	395	(554)	

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Report to PERFORMANCE AND VALUE FOR MONEY SELECT COMMITTEE

Performance and Value for Money Select Committee Work Programme

Portfolio Holder:

Councillor Riaz Ahmad, Chair of the Performance and Value for Money Select Committee

Report Author: Lori Hughes, Constitutional Services Officer
Ext. 4716

12th November 2020

Purpose of the Report

For the Performance and Value for Money Select Committee to review the Select Committee's Work Programme.

Executive Summary

The Work Programme is designed to outline the areas the Select Committee will be provided an overview during the 2020/21 Municipal Year as well as issues to be scrutinised. The work programme covers the issues to be discussed at each meeting, issues and actions arising from the meeting and outstanding issues.

Due to the Covid-19 pandemic, several reports that were on the work programme in the municipal year have had to be delayed. These will be monitored by the Head of Corporate Governance and Constitutional Services and be placed on the work programme following discussion with the Chair as they become available.

Recommendations

The Performance and Value for Money Select Committee is asked to note and comment on the Select Committee's Work Programme.

PVFM SELECT COMMITTEE WORK PROGRAMME 2020-2021 AND PERFORMANCE MONITORING PLAN

PART A – MEETING PROGRAMME

MEETING DATE & VENUE	AGENDA ITEM	SUMMARY OF ISSUE	CABINET PORTFOLIO (link to Corporate Outcome)	RESOLUTION / RECOMMENDATION	Comments
Thursday, 25 June 2020 6.00 p.m. Deadline for reports: 15 June 2020	Financial Outturn for 2019/20	Financial Monitoring	Finance and Green (Thriving Communities)	RESOLVED that the Council's financial position for the financial year 2019/20 be noted.	
	Quarter 4 Performance Report	Performance Update	Economy & Skills (Co-operative Services)	RESOLVED that the report be noted.	
	Overview and Scrutiny Annual Report for 2019/20	Review of Work Undertaken	All	RESOLVED that the Overview and Scrutiny Annual Report for 2019/20 be commended to Full Council.	
	Creating a Better Place	Review Principles	Economy & Skills (Thriving Communities)	RESOLVED that the proposed review of Creating a Better Place and the review principles be noted.	
Thursday, 27 August 2020 6.00 p.m. Deadline for reports: 17 Aug 2020	Delivery of Additional School Places and Admissions	To include medium and long-term planning	Education	RESOLVED that: 1. The update on the Delivery of School Places and Admissions be noted. 2. The PVFM Select Committee received an update in 12 months' time.	

	Financial Resilience of Local Authorities And Revenue Monitor and Capital Investment Programme 2020/21 Month 3	Financial Monitoring	Finance & Green	RESOLVED that the Select Committee note the financial position of the Council as outlined in the report and the information provided.	
	Unity Partnership	Performance Report	Finance and Green	RESOLVED that the Unity Partnership Limited End of Year Reports including the summary of performance be noted.	
Page 102	SEND	Performance Plan and progress against the Written Statement of Action (WSOA)	Children and Young People (Co-operative Services)	RESOLVED that: 1. The Local Partnership be commended for the significant improvement in the timeliness identified in the national data and the ongoing improvements to quality and consistency of EHC plans being delivered and quality assured through effective partnership. 2. An update report be provided to the PVFM Select Committee in February 2021 on the revisions made to the APP and progress made to address the two areas of the original written statement of action not signed off in the revisit letter.	
Thursday, 1 October 2020, 6.00 p.m. Deadline for reports: 21	Quarter 1 Performance Report	Performance	Economy & Skills (Cooperative Services)	RESOLVED that: 1. The Corporate Performance Report June 2020 be noted. 2. The information and updates provided at the meeting be noted.	

September 2020					
	Revenue Monitor and Capital Investment Programme 2020/21 Month 4	Budget Monitoring	Finance and Green	RESOLVED that the financial position of the Council as presented in the report be noted.	
Page 103	Improving Attendance and Health and Wellbeing	Progress Report on Sickness Absence and Fit for Oldham Programme (and to include previous year's figures) The Sickness absence report to include reported number of resignations which related to the reasons for resignation, the length of service before resignation and the costs of training and development of such staff be considered alongside the submission of the programmed report on sickness absence as discussed on 25 June 2020.	HR and Corporate Reform (Thriving Communities)	RESOLVED that the update on Employee Attendance, Workforce Covid Response and the Fit for Oldham Programme be noted.	
Thursday, 12 November 2020 6.00 p.m. Deadline for Reports: 2 Nov 2020	Revenue Monitor and Capital Investment Programme 2020/21 Month 5	Budget Monitoring	Finance and Green		
	Highways Capital Programme	Delivery	Neighbourhoods & Culture		
	Creating a Better Place	Delivery	Economy & Skills		

Tuesday, 24 November 2020 6.00 p.m.	Opposition Budget Proposals		Finance and Green (Cooperative Services)		Meeting to be cancelled.
Deadline for Reports: 13 November 2020					
Thursday, 17 December 2020 6.00 p.m.	Housing Strategy	Update report on delivery of the strategy and Brownfield Sites <ul style="list-style-type: none"> • Provision against demand • Affordable Housing • Land retention • Performance of External Providers 	Housing (Thriving Communities)		Requested by PVFM January 2020
Deadline for Reports: 7 December 2020					
	Medium Term Property Strategy	Update on the strategy including actions and approach to meet objectives	Economy and Skills (Cooperative Services)		Requested by PVFM January 2020
	Planning	<ul style="list-style-type: none"> • Major applications response times • Minor application response rates 	Housing		
	Revenue Monitor and Capital Investment Programme 2020/21 Month 6	Budget Monitoring	Finance and Green		

	Repeat Referrals in Children's Social Care	Performance Issue	Children and Young People		
	Ofsted – Children's Services	Update on Financial Performance and update on Improvement Plan	Children and Young People (Thriving Communities)		Update requested by the Select Committee in October 2019
	Update on General Matters		Finance and Green		
Tuesday, 19 January 2021 6.00 p.m.	Administration Budget Proposals		Finance and Green (Cooperative Services)		
Deadline for Reports: 8 January 2021					
Page 105	Revenue Monitor and Capital Investment Programme 2020/21 Month 7	Budget Monitoring	Finance and Green		
Tuesday, 2 February 2021 6.00 p.m.	Opposition Budget Proposals		Finance and Green (Cooperative Services)		
Deadline for Reports: 25 January 2021					
	Quarter 2 Performance Report		Economy & Skills (Co-operative Services)		
	MioCare	Annual Update on Financial Performance	Health and Social Care (Cooperative Services)		

	Oldham Community Leisure	Annual Performance	Health and Social Care (Thriving Communities)		
	SEND	Revisions made to the APP and progress made to address the two areas of the original written statement of action not signed off in the revisit letter	Education (Thriving Communities)		Requested by PVFM August 2020
	Regional Adoption Agency	Review of Performance and Finance	Children and Young People		
	Local Government Ombudsman	Annual Review of Performance	Finance & Green		
Tuesday, 11 March 2021 6.00 p.m. Deadline for Reports: 2 March 2021	Quarter 3 Performance Report		Economy & Skills (Co-operative Services)		
	Secondary School Performance	Oversight of performance and to include Sixth Form College results and also to include Academy sponsors	Education		
	Revenue Monitor and Capital Investment Programme 2020/21 Month 8	Budget Monitoring	Finance and Green		
	Not in Education, Employment or	Performance and Progress Report	Education		

	Training Position (NEET/EET)				
	Free Early Education Entitlements for 2, 3 and 4 Year Olds	Overview of Key Trends and Developments	Children and Young People		

PART B – ONE OFF MEETINGS AND WORKSHOPS

Date	Title	Summary of issue	Directorate	Timescales	Notes	Outcome

PART C – OUTSTANDING ISSUES – DATES TO BE DETERMINED

When Discussed	Title	Summary of issue	Directorate	Timescales	Notes	Outcome
20/09/17	20 Years Since Community Tensions	Lessons Learnt	People & Place			
	Academisation and Free Schools		Children's Services		(After September 2019)	
	Heritage Centre (OHAC)		People and Place			
	Primary School Performance	Oversight of Performance	Education			
	Peer Review	Action Plan	Economy & Skills			

PART D – ACTIONS FROM PREVIOUS MEETINGS

Date of Meeting	Title of Report	Directorate/Officer	Action(s)	Date Completed and Outcome

25 June 2020	Performance Report	Communities & Reform	The Sickness absence report to include reported number of resignations which related to the reasons for resignation, the length of service before resignation and the costs of training and development of such staff be considered alongside the submission of the programmed report on sickness absence.	Absence report provided on 1 October. Members to be provided information after the meeting.



Report to PERFORMANCE AND VALUE FOR MONEY SELECT COMMITTEE

Performance and Value for Money Select Committee Work Programme

Portfolio Holder:

Councillor Riaz Ahmad, Chair of the Performance and Value for Money Select Committee

Report Author: Lori Hughes, Constitutional Services Officer
Ext. 4716

12th November 2020

Purpose of the Report

For the Performance and Value for Money Select Committee to review the Select Committee's Work Programme.

Executive Summary

The Work Programme is designed to outline the areas the Select Committee will be provided an overview during the 2020/21 Municipal Year as well as issues to be scrutinised. The work programme covers the issues to be discussed at each meeting, issues and actions arising from the meeting and outstanding issues.

Due to the Covid-19 pandemic, several reports that were on the work programme in the municipal year have had to be delayed. These will be monitored by the Head of Corporate Governance and Constitutional Services and be placed on the work programme following discussion with the Chair as they become available.

Recommendations

The Performance and Value for Money Select Committee is asked to note and comment on the Select Committee's Work Programme.

KEY DECISION DOCUMENT – COVERING DECISIONS TO BE TAKEN FROM 1 NOVEMBER 2020

Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
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Economy and Skills Cabinet Portfolio

RCR-10-14	Western Gateway Town Centre Land and Property Acquisitions	Director of Economy	January 2021	Cabinet
Description: To acquire strategic land and properties across the Western Gateway of the Town Centre Document(s) to be considered in public or private: Private for financial and commercial reasons				
ECEN-02-09	Tommyfield Market Options	Director of Economy	December 2020	Cabinet
Description: To approve recommendations relating to the future of Tommyfield Market. Document(s) to be considered in public or private: Report is to be considered in private due to commercial sensitivity and detail of financial/business affairs.				
ECEN-20-19	Land to the North of the Lancaster Club, Broadway, Failsworth (1935 land) [Failsworth West]	Deputy Chief Executive – Helen Lockwood	November 2020	Cabinet Member - Economy & Skills (Leader - Councillor Sean Fielding)
Description: Document(s) to be considered in public or private:				

KEY DECISION DOCUMENT – COVERING DECISIONS TO BE TAKEN FROM 1 NOVEMBER 2020

Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
ECEN-23-19	Alexandra Park Depot	Deputy Chief Executive – Helen Lockwood	October 2020	Cabinet Member - Economy & Skills (Leader - Councillor Sean Fielding)
Description: Consultant fees Document(s) to be considered in public or private: Cabinet Paper 28th January 2018 Public				
ECEN-02-20	Hollinwood Junction and Housing Delivery Options	Deputy Chief Executive – Helen Lockwood	November 2020	Cabinet
Description: Hollinwood Junction and Housing Delivery Options Document(s) to be considered in public or private: Report to be considered in private due to commercial confidentiality				
ECEN-05-20	Alexandra Park Depot	Director of Economy	November 2020	Cabinet
Description: Construction of new depot and eco centre Document(s) to be considered in public or private: Delegated report (private) Report will contain financially sensitive information				
ES-12-20 New!	Oldham town centre property acquisition	Deputy Chief Executive – Helen Lockwood	January 2021	Cabinet

KEY DECISION DOCUMENT – COVERING DECISIONS TO BE TAKEN FROM 1 NOVEMBER 2020

Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
Description: Strategic property acquisition Document(s) to be considered in public or private: Private NOT FOR PUBLICATION by virtue of Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972 and it is not in the public interest to disclose the information because it relates to the financial or business affairs of the Council and a third party.				

Education Cabinet Portfolio

Page 113	EDS-08-19	Secondary Education Provision - Expansion of North Chadderton School	Managing Director, Children and Young People - Gerard Jones	November 2021	Cabinet Member - Education (Councillor Shaid Mushtaq)
	Description: The report is seeking approval to award a contract for the expansion of North Chadderton School, following the completion of a tender procurement exercise. Document(s) to be considered in public or private: Private				
	ED-03-20	Expansion of Kingsland School	Managing Director, Children and Young People - Gerard Jones	November 2020	Cabinet
Description: Report on the proposed expansion of Kingsland School including physical expansion of the building and changing the PAN of the school. Document(s) to be considered in public or private: Public Report					

KEY DECISION DOCUMENT – COVERING DECISIONS TO BE TAKEN FROM 1 NOVEMBER 2020

Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
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Children and Young People Cabinet Portfolio - None

Health and Social Care Cabinet Portfolio

Housing Cabinet Portfolio

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HSG-07-20	Local Plan Review: Issues and Options	Deputy Chief Executive – Helen Lockwood	November 2020	Cabinet Member - Housing (Councillor Hannah Roberts)
<p>Description: Oldham's Local Plan will guide development in the borough up to 2037. It will eventually replace the current plan (Joint Core Strategy and Development Management Policies DPD) which was adopted in November 2011 and any saved older planning policies.</p> <p>The Issues and Options document describes key challenges facing Oldham, sets out broad issues and presents options and questions that we need residents, businesses and interested parties in the borough to help us answer.</p> <p>Document(s) to be considered in public or private:</p>				
HSG-08-20	Greater Manchester's Plan for Homes, Jobs and the Environment (GMSF)	Director of Economy	November 2020	Cabinet

KEY DECISION DOCUMENT – COVERING DECISIONS TO BE TAKEN FROM 1 NOVEMBER 2020

Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
Description: Approval from Cabinet for the publication of the GMSF for final representations to be submitted; and a recommendation to Council to approve the publication of the GMSF documentation for representation followed by submission to the Secretary of State for examination. Document(s) to be considered in public or private:				

Neighbourhoods and Culture Cabinet Portfolio

NEI-01-20	Award of Contract for Highways work - New Saddleworth School	Deputy Chief Executive – Helen Lockwood	January 2021	Cabinet
Description: Approval to award the contract for the highways works associated with the new Saddleworth School in Diggle Document(s) to be considered in public or private: Private - NOT FOR PUBLICATION by virtue of Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972 and it is not in the public interest to disclose the information because it relates to the financial or business affairs of the Council.				
NEI-03-20	Highways Improvement Programme 2019/20 - 2021/22	Deputy Chief Executive – Helen Lockwood	March 2021	Cabinet Member - Neighbourhoods & Culture (Councillor Barbara Brownridge)

KEY DECISION DOCUMENT – COVERING DECISIONS TO BE TAKEN FROM 1 NOVEMBER 2020

Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
<p>Description: Cabinet approved the £12m Highways Improvement Programme for delivery over the financial years 2019/20 to 2021/22 in March 2019.</p> <p>As part of the Programme there will be several schemes/groups of schemes with values exceeding £250,000 hence the need for an item on the key decision document. This item relates to any decisions made on tenders exceeding £250,000 in the 2020/21 financial year to ensure prompt delivery of the programme.</p> <p>Document(s) to be considered in public or private: N/A</p>				
NC-07-20	GM2040 Transport Strategy and supporting documents including GM2040 Delivery Plan 2 and Oldham Local Implementation Plan	Deputy Chief Executive – Helen Lockwood	November 2020	Cabinet
<p>Description: A refreshed Greater Manchester Transport Strategy and the final version on the Five-Year Delivery Plan will be presented for endorsing for approval by GMCA and publication in November 2020, alongside GMSF. A supporting Oldham Local Implementation Plan will be also be presented for approval to be published as an appendix to the Five-Year Delivery Plan, acknowledging that this is a “live” document and will be subject to regular review and update as appropriate.</p> <p>Document(s) to be considered in public or private: GM2040 Transport Strategy and supporting documents including GM2040 Delivery Plan 2 and Oldham Local Implementation Plan</p>				

HR and Corporate Reform Cabinet Portfolio - None

Finance and Green Cabinet Portfolio

FG-08-20	Report of the Director of Finance – Treasury Management Strategy Mid-Year Review 2020/21	Director of Finance – Anne Ryans	November 2020	Cabinet
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KEY DECISION DOCUMENT – COVERING DECISIONS TO BE TAKEN FROM 1 NOVEMBER 2020

Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
<p>Description: Review of the performance for the first half of the financial year in relation to the Treasury Management Strategy for 2020/21. Document(s) to be considered in public or private: Proposed Report Title: Report of the Director of Finance – Treasury Management Strategy Mid-Year Review 2020/21.</p> <p>Background Documents: Various Appendices</p> <p>–Report to be considered in Public</p>				
<p>FG-09-20</p> <p>Page 11</p>	<p>Report of the Director of Finance - Budget 2021/22 – Determination of the Tax Bases for Council Tax Setting and for Business Rates Income Purposes</p>	<p>Director of Finance – Anne Ryans</p>	<p>December 2020</p>	<p>Cabinet</p>
<p>Description: The Determination of the Tax Bases for Council Tax Setting and for Business Rates Income for use in 2021/22 budget deliberations. Document(s) to be considered in public or private: Proposed Report Title: Report of the Director of Finance Budget 2021/22 – Determination of the Tax Bases for Council Tax Setting and for Business Rates Income Purposes</p> <p>Background Documents: Appendices - Various</p> <p>Report to be considered in Public</p>				
<p>FG-10-20</p>	<p>Report of the Director of Finance – Treasury Management Strategy Statement 2021/22</p>	<p>Director of Finance – Anne Ryans</p>	<p>February 2021</p>	<p>Cabinet</p>

KEY DECISION DOCUMENT – COVERING DECISIONS TO BE TAKEN FROM 1 NOVEMBER 2020

Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
<p>Description: To consider the Council’s Treasury Management Strategy for 2021/22 - including Minimum Revenue Provision Policy Statement, Annual Investment Strategy and Prudential Indicators Document(s) to be considered in public or private: Proposed Report Title: Report of the Director of Finance – Treasury Management Strategy Statement 2021/22</p> <p>Background Documents: Various Appendices</p> <p>Report to be considered in Public</p>				
<p>Page 118 FG-11-20</p>	<p>Report of the Director of Finance – Revenue Budget 2021/22 and Medium Term Financial Strategy 2021/22 to 2025/26</p>	<p>Director of Finance – Anne Ryans</p>	<p>February 2021</p>	<p>Cabinet</p>
<p>Description: To consider the Administration’s detailed revenue budget reduction proposals and the presentation of the Medium Term Financial Strategy for the Council (2021/22 to 2025/26) incorporating the current policy landscape and Local Government Finance Settlement. Document(s) to be considered in public or private: Proposed Report Title: Report of the Director of Finance – Revenue Budget 2021/22 and Medium Term Financial Strategy 2021/22 to 2025/26</p> <p>Background Documents: Various Appendices</p> <p>Report to be considered in Public</p>				
<p>FG-12-20</p>	<p>Joint Report of the Deputy Chief Executive People and Place and Director of Finance – Housing Revenue Account Estimates for 2021/22 to 2025/26 and Proposed Outturn for 2020/21.</p>	<p>Deputy Chief Executive – Helen Lockwood, Director of Finance – Anne Ryans</p>	<p>February 2021</p>	<p>Cabinet</p>

KEY DECISION DOCUMENT – COVERING DECISIONS TO BE TAKEN FROM 1 NOVEMBER 2020

Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
<p>Description: The Housing Revenue Account (HRA) Outturn Estimates for 2020/21, the detailed budget for 2021/22 and the Strategic HRA Estimates for the four years 2022/23 to 2025/26. Document(s) to be considered in public or private: Proposed Report Title: Housing Revenue Account Estimates for 2021/22 to 2025/26 and Proposed Outturn for 2020/21</p> <p>Background Documents: Various Appendices</p> <p>Report to be considered in Public</p>				
<p>FG-13-20</p> <p>Page 119</p>	<p>Statement of the Chief Financial Officer on Reserves, Robustness of Estimates and Affordability and Prudence of Capital Investments in the 2021/22 budget setting process</p>	<p>Director of Finance – Anne Ryans</p>	<p>February 2021</p>	<p>Cabinet</p>
<p>Description: To consider the statement of the robustness of estimates and adequacy of the reserves in the 2021/22 budget setting process Document(s) to be considered in public or private: Proposed Report Title: Statement of the Chief Financial Officer on Reserves, Robustness of Estimates and Affordability and Prudence of Capital Investments in the 2021/22 budget setting process</p> <p>Background documents - Various appendices</p> <p>Report to be considered in Public</p>				
<p>FG-14-20</p>	<p>Report of the Director of Finance – Capital Programme & Capital Strategy for 2021/22 to 2025/26</p>	<p>Director of Finance – Anne Ryans</p>	<p>February 2021</p>	<p>Cabinet</p>

KEY DECISION DOCUMENT – COVERING DECISIONS TO BE TAKEN FROM 1 NOVEMBER 2020

Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
<p>Description: To consider the Council's Capital programme and capital strategy Document(s) to be considered in public or private: Proposed Report Title: Report of the Director of Finance – Capital Programme & Capital Strategy for 2021/22 to 2025/26</p> <p>Background Documents: Various Appendices</p> <p>Report to be considered in Public</p>				
Page 20 FG-18-20	Revenue Monitor and Capital Investment Programme 2020/2021 Month 6	Director of Finance – Anne Ryans	November 2020	Cabinet
<p>Description: The report provides an update on the Council's 2020/2021 forecast revenue budget position and the financial position of the capital programme as at Month 6 Document(s) to be considered in public or private: The report will be considered in public.</p>				
FG-19-20	Revenue Monitor and Capital Investment Programme 2020/2021 Month 7	Director of Finance – Anne Ryans	December 2020	Cabinet
<p>Description: The report provides an update on the Council's 2020/2021 forecast revenue budget position and the financial position of the capital programme as at Month 7 Document(s) to be considered in public or private: The report will be considered in public.</p>				
FG-20-20	Revenue Monitor and Capital Investment Programme 2020/2021 Month 8	Director of Finance – Anne Ryans	February 2021	Cabinet
<p>Description: The report provides an update on the Council's 2020/2021 forecast revenue budget position and the financial position of the capital programme as at Month 8. Document(s) to be considered in public or private: The report is to be considered in public.</p>				

KEY DECISION DOCUMENT – COVERING DECISIONS TO BE TAKEN FROM 1 NOVEMBER 2020

Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
FG-24-20	Enforcement Service Provision	Director of Finance – Anne Ryans	October 2020	Cabinet Member - Finance and Green (Deputy Leader - Councillor Abdul Jabbar)
Description: Procurement of enforcement services to support the collection of Council Tax and Business Rates Document(s) to be considered in public or private: Delegate Cabinet Member Decision 18.9.2020 Enforcement Services Provision Private - contains information relating to the financial or business affairs of any particular person including the Council				
FG-21-20	Revenue Monitor and Capital Investment Programme 2020/2021 Month 9	Director of Finance – Anne Ryans	March 2021	Cabinet
Description: The report provides an update on the Council's 2020/2021 forecast revenue budget position and the financial position of the capital programme as at Month 9. Document(s) to be considered in public or private: The report is to be considered in public.				
FG-25-20	Report of the Director of Finance – Finance Update – 2020/21	Director of Finance – Anne Ryans	November 2020	Cabinet
Description: To provide an update on the financial position of the Council including new and revised grants received (including those specifically issued to offset Covid-19 pressures) since the budget was set on 26 February 2020. Document(s) to be considered in public or private: Proposed Report Title: Report of the Director of Finance – Finance Update – 2020/21 Background documents: Various Appendices Report to be considered in Public				

KEY DECISION DOCUMENT – COVERING DECISIONS TO BE TAKEN FROM 1 NOVEMBER 2020

Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
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COVID 19 Response Portfolio - None

Commissioning Partnership Board

Page 12	CPB-08-20	Proposed Use of the Transformation Fund 2020 2021	Chief Executive/Accountable Officer NHS Oldham CCG	November 2020	Commissioning Partnership Board
	Description: The use of the Greater Manchester and Social Care Partnerships Transformation Fund 2020/2021. Document(s) to be considered in public or private: Report to be in private as it relates to the financial and business affairs of the Council and its partners				
	CPB-07-20	Mental Health Investment Plan	Strategic Director of Commissioning / Chief Operating Officer - Mike Barker	November 2020	Commissioning Partnership Board
Description: The outline Mental Health Investment Plan for 2020/2021 and delivery of NHS long term plan requirements. Document(s) to be considered in public or private: Report will be considered in private as it relates to the financial and business interests of the Council and its partners.					
	CPB-06-20	Section 75 Agreement	Chief Executive/Accountable Officer NHS Oldham CCG	November 2020	Commissioning Partnership Board

KEY DECISION DOCUMENT – COVERING DECISIONS TO BE TAKEN FROM 1 NOVEMBER 2020

Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
Description: To provide notification of decisions to be taken by the Commissioning Partnership Board Document(s) to be considered in public or private: Reports to be considered in private due to commercial sensitivity and details related to financial and business affairs of the Council, its partners and service providers				
CPB-11-20	S.75 Budget Monitoring Report Month 6	Director of Finance – Anne Ryans	November 2020	Commissioning Partnership Board
Description: The report will provide an update on the financial position. Document(s) to be considered in public or private: The documents will be considered in public.				
CPB-12-20	S.75 Budget Monitoring Report Month 8	Director of Finance – Anne Ryans	February 2021	Commissioning Partnership Board
Description: The report will provided an update on the financial position. Document(s) to be considered in public or private: The documents will be considered in public.				
CPB-13-20	S.75 Budget Monitoring Report Month 9	Director of Finance – Anne Ryans	March 2021	Commissioning Partnership Board
Description: The report will provide an update on the financial position. Document(s) to be considered in public or private: The documents will be considered in public.				
CPB-13-20	S.75 Budget Monitoring Report Month 9	Director of Finance – Anne Ryans	March 2021	Commissioning Partnership Board
Description: The report will provide an update on the financial position. Document(s) to be considered in public or private: The documents will be considered in public.				

KEY DECISION DOCUMENT – COVERING DECISIONS TO BE TAKEN FROM 1 NOVEMBER 2020

Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
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Key:

New! - indicates an item that has been added this month

Notes:

1. The procedure for requesting details of documents listed to be submitted to decision takers for consideration is to contact the Contact Officer contained within the Key Decision Sheet for that item. The contact address for documents is Oldham Council, Civic Centre, West Street, Oldham, OL1 1UH. Other documents relevant to those matters may be submitted to the decision maker.
2. Where on a Key Decision Sheet the Decision Taker is Cabinet, the list of its Members are as follows: Councillors Sean Fielding, Arooj Shah, Abdul Jabbar MBE, Amanda Chadderton, Shaid Mushtaq, Zahid Chauhan, Barbara Brownridge, Eddie Moores and Hannah Roberts.
3. Full Key Decision details (including documents to be submitted to the decision maker for consideration, specific contact officer details and notification on if a report is likely to be considered in private) can be found via the online published plan at: <http://committees.oldham.gov.uk/mgListPlans.aspx?RPId=144&RD=0>